

Independent Review Panel

DEPARTMENT OF TOXIC SUBSTANCES CONTROL

Gideon Kracov, J.D., *Chair*
 Mike Vizzier, *Vice Chair*
 Dr. Arezoo Campbell, *Member*



Edmund G. Brown Jr. Governor

Independent Review Panel (IRP) Work Plan for 2016-2017

Support Staff

Analyst Support: Larry Rohlfs
 Clerical Support: Erik Erreca

Goals	Timeline	Tasks
Establish organizational & procedural methods that enable the panel's optimal performance	Feb 2016	<ul style="list-style-type: none"> • Hire second support staff member • Write procedural guidelines for meetings • Update work plan • Hold meeting in Sacramento to work on IRP organizational, operational, and administrative matters.
Develop recommendations on Permitting	Feb-April 2016	<ul style="list-style-type: none"> • Solicit and collect information on Permitting from affected residents, regulated community, other stakeholders, and DTSC in February • Make DTSC data requests on Permitting in February • Hold focused meeting away from Sacramento in March to gather information and extensively review and discuss issue • Assimilate information in March • Hold focused meeting in Sacramento in April to determine commonalities/differences in information and make recommendations • Submit progress report on Permitting to governor and Legislature by April 27

Develop recommendations on Enforcement	April-July 2016	<ul style="list-style-type: none"> • Solicit and collect information on Enforcement from affected residents, regulated community, other stakeholders, and DTSC in April • Make DTSC data requests on Enforcement in April • Hold focused meeting away from Sacramento in May to gather information and extensively review and discuss issue • Assimilate information in May • Hold meeting in Sacramento in June to determine commonalities/differences in information • Hold meeting in Sacramento in July to make recommendations • Submit progress report on Enforcement to governor and Legislature by July 26
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Develop recommendations on Public Outreach	July-Oct 2016	<ul style="list-style-type: none"> • Solicit and collect information on Public Outreach from affected residents, regulated community, other stakeholders, and DTSC in July • Make DTSC data requests on Public Outreach in July • Hold focused meeting away from Sacramento in August to gather information and extensively review and discuss issue • Assimilate information in August • Hold meeting in Sacramento in September to determine commonalities/differences in information • Hold meeting in Sacramento October to make recommendations • Submit progress report on Public Outreach to governor and Legislature by October 24
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Develop recommendations on Fiscal Management	Oct 2016-Jan 2017	<ul style="list-style-type: none"> • Solicit and collect information on Fiscal Management from affected residents, regulated community, other stakeholders, and DTSC in October • Make DTSC data requests on Fiscal Management in October • Hold focused meeting away from Sacramento in November to gather information and extensively review and discuss issue • Assimilate information in November • Hold meeting in Sacramento in December to determine commonalities/differences in information • Hold meeting in Sacramento in January to make recommendations • Submit progress report on Fiscal Management to governor and Legislature by January 22
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Submit recommendations to governor and Legislature	Jan 10, 2017	<ul style="list-style-type: none"> • Discuss recommendations at November meeting • Finalize recommendations at December meeting • Submit report at the time of submission of governor's 2016-2017 annual budget to the Legislature
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Develop recommendations on Site Mitigation	Jan-April 2017	<ul style="list-style-type: none"> • Solicit and collect information on Site Mitigation from affected residents, regulated community, other stakeholders, and DTSC in January • Make DTSC data requests on Site Mitigation in January • Hold focused meeting away from Sacramento in February to gather information on and extensively review and discuss issue • Assimilate information in February • Hold meeting in Sacramento in March to determine commonalities/differences in information • Hold meeting in Sacramento in April to make recommendations • Submit progress report on Site Mitigation to governor and Legislature by April 22
Establish measurable metrics for determining success of implemented processes	May 2017	<ul style="list-style-type: none"> • Design objective quantitative metrics (i.e., number of permits/enforcement dollars received, sites successfully mitigated). • Develop subjective qualitative metrics (i.e., surveys of stakeholder satisfaction) • Submit progress report on metrics to governor and Legislature by July 21
Evaluate results of the data gathered from both quantitative and qualitative metrics for each focused area.	June-Dec 2017	<ul style="list-style-type: none"> • Draft figures and tables illustrating which parameters improved or failed to improve after implementation of IRP recommendations in the following areas: <ol style="list-style-type: none"> 1. Permitting and Enforcement backlogs 2. Public Outreach 3. Fiscal Management 4. Site Mitigation/Source Reduction Submit progress report on metrics by July 21, 2017 • Submit progress report on this information by October 19, 2007.

Submit final recommendations	Dec 31, 2017	<ul style="list-style-type: none">• Submit recommendations based on measured metrics to governor and Legislature
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