



Matthew Rodriguez
Secretary for
Environmental Protection



Department of Toxic Substances Control

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Governor

Department of Toxic Substances Control Supplemental Environmental Project Proposal Submittal Form

The Department of Toxic Substances Control (DTSC) Supplemental Environmental Project (SEP) Proposal Submittal Form is for any qualifying party to submit a SEP Proposal. Proposals will be reviewed within **45 calendar days** upon receipt. Proposals that meet the minimum requirements will be listed on the DTSC website under the accepted SEPs list and forwarded to the California Environmental Protection Agency (CalEPA) to be put on their comprehensive list.

Save Space for video.

Prior to filling out this form, please carefully review [DTSC's SEP Policy](#)

Recipient Representative:
First Last

Title (Occupational):

Email Address:

Organization Name:

Organization Mailing Address:

City State Zip

Phone Number:

Updated:
September 30, 2016

Project Name (Enter the name of your proposed project):

Pollutant media that will be remediated/addressed/prevented (Check all pollutant media your project is proposing to address) [check all that apply]:

- Air
- Water
- Soil
- Other:

Recipient Eligibility (Check the eligibility criteria that you (or your organization) satisfies as written in the SEP Policy):

- Non-Profit Entity 501(c)(3)
- Federally Recognized Tribe
- Local, Regional or State Government Entity

SEP Category Criteria (Check all the applicable subjects that your SEP project satisfies. Details and descriptions are included in the SEP Policy):

- | | |
|--|--|
| <input type="checkbox"/> Public Health | <input type="checkbox"/> Assessments and Audits |
| <input type="checkbox"/> Pollution Prevention | <input type="checkbox"/> Environmental Compliance |
| <input type="checkbox"/> Pollution/Hazardous Waste Reduction | <input type="checkbox"/> Promotion |
| <input type="checkbox"/> Environmental Restoration | <input type="checkbox"/> Enforcement Enhancement |
| | <input type="checkbox"/> Emergency Planning and Preparedness |

Other

Brief Explanation if applicable:

Updated:
September 30, 2016

Area Benefited by the SEP (Check all applicable regions that will be benefited by your project. If only a specific county (or counties) within a region is benefited, write in which county (or counties)) [check all that apply]:

State Wide

Northern California
County or Counties:

Central Valley
County or Counties:

Bay Area
County or Counties:

Southern California
County or Counties:

Updated:
September 30, 2016

Project Summary (Briefly describe your project purpose, objective(s), and desired outcomes. This section will have a 300 word limit. **Please note a more detailed project summary will be requested upon selection of your SEP project):**

Estimated Total Cost:

**Estimated Time to Complete SEP
(Days/Months):**

Additional Attachments: Please attach your certificate of approval from the Internal Revenue Service (IRS) if your organization is a 501(c)(3) non-profit.

Updated:
September 30, 2016

Once your proposal has been reviewed and accepted, it will be listed on DTSC's accepted SEPs list online. Additionally, it will be forwarded to the California Environmental Protection Agency to be added onto their list. The information provided on DTSC's accepted SEPs list regarding your proposal will be the following:

- Project Name
- Name of Organization
- Project Summary
- Area Benefited by the SEP
- Pollutant media
- Estimated Total Cost
- Estimated Time to Complete the SEP

If you have any questions, please contact DTSC's SEP Coordinator, Abraham Zhan, at Abraham.Zhan@dtsc.ca.gov or call (916-445-5651). Upon completion of this form you may e-mail a PDF or Word document of your submission to Abraham.Zhan@dtsc.ca.gov or mail the form to:

**Attn: Abraham Zhan (SEP Submittal)
Department of Toxic Substances Control
1001 I. Street, Mail Stop 22A
Sacramento, CA 95812**