

# AFR SUBMISSION COVER SHEET

**SUBMIT WITH REPORT.**

**NO ADDITIONAL COVER LETTER REQUIRED.**

The following items are included or have been verified in the report:

- AFR Submission Cover Sheet;**
- Verified EPA ID;**
- Signed Site ID (Page 4);**
- GM Form(s),** if applicable;
- WR Form(s);**
- OI Form(s)** (Offsite Identification);
- CC or CO Form** as applicable;
- Original transmittal file** on diskette using BRState software or in EPA Flat File format;
- Postmarked report by March 1<sup>st</sup>.**

Reminder:

- Retain a complete **photo copy of the AFR** for record keeping purposes;

**AND**

- Retain a second **original transmittal file** from BRState for record keeping purposes, if applicable.

Send Report to:

Annual Facility Report  
Department of Toxic Substances Control  
Office of Technology Services and Information Support  
**Attn: Carolyn Nelson**  
P.O. Box 806  
Sacramento, CA 95812-0806