



Department of Toxic Substances Control



Biennial Hazardous Waste Report

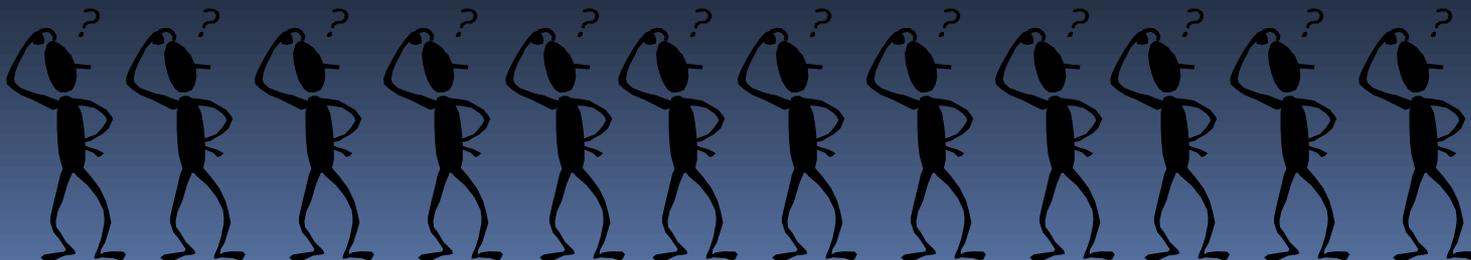
Generator Information Services Section

(800) 618-6942

E-mail: brsstaff@dtsc.ca.gov

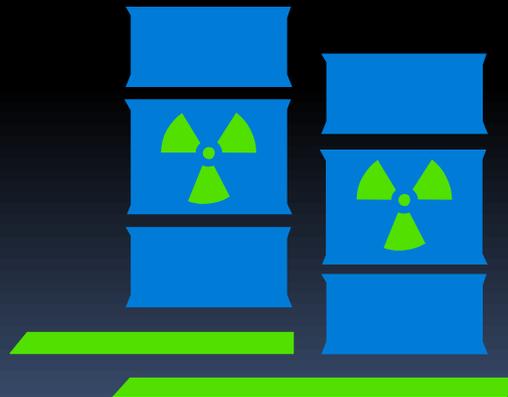
Why Do This Report?

- 1) Feeds U.S. EPA database for analysis
- 2) Measures waste minimization efforts in industry groups
- 3) Improves understanding of hazardous waste generation and management
- 4) Summarizes and communicates the results of the reporting effort to the public.
- 5) Required by Law



Who has to file?

- RCRA Large Quantity Generators (LQGs)
- Treatment, Storage, and Disposal Facilities (TSDFs)
- One time clean-up: Generated 2200 lbs or more of RCRA waste



RCRA Large Quantity Generators (LQGs)

(CFR, T40, §262.41)

- Generated, in any single calendar month, 1,000 kg (2,200 lbs) or more of **RCRA** non-acute hazardous waste; **OR**
- Generated, in any single calendar month, or accumulated at anytime, more than 1 kg (2.2 lbs) of **RCRA** acute hazardous waste; **OR**
- Generated, in any single calendar month, or accumulated at anytime, more than 100 kg (220 lbs) of spill cleanup material contaminated with **RCRA** acute hazardous waste



Materials posted on DTSC's Website at:

www.dtsc.ca.gov

- Click on the link ***Biennial Reports Information*** under ***Popular Pages***
- Click on the link ***Annual Facility Reporting Info – for annual report information and forms.***
- Click on the link ***Contact Information – for contact and mailing information***

Required Forms

Site ID Required for all filers

GM Required for all RCRA LQGs and TSDFs

WR Required for all TSDFs

Please do NOT submit...

- **OI Forms**
- **Non-RCRA waste information, except TDSF's**

OI
Non-RCRA



What is
Mandatory?

SITE ID FORMS

SITE ID (Page 3)

Section 11A Mandatory!

Federal Waste codes
are Required



EPA ID Number

OMB Number; Expiration Date

D. Eligible Academic Entities with Laboratories—Notification for opting into or withdrawing from managing laboratory hazardous wastes pursuant to 40 CFR Part 262 Subpart K

❖ You must check with your State to determine if you are eligible to manage laboratory hazardous wastes pursuant to 40 CFR Part 262 Subpart K

1. Opting into or currently operating under 40 CFR Part 262 Subpart K for the management of hazardous wastes in laboratories
See the item-by-item instructions for definitions of types of eligible academic entities. Mark all that apply:

- a. College or University
- b. Teaching Hospital that is owned by or has a formal written affiliation agreement with a college or university
- c. Non-profit Institute that is owned by or has a formal written affiliation agreement with a college or university

2. Withdrawing from 40 CFR Part 262 Subpart K for the management of hazardous wastes in laboratories

11. Description of Hazardous Waste

A. Waste Codes for Federally Regulated Hazardous Wastes. Please list the waste codes of the Federal hazardous wastes handled at your site. List them in the order they are presented in the regulations (e.g., D001, D003, F007, U112). Use an additional page if more spaces are needed.

B. Waste Codes for State-Regulated (i.e., non-Federal) Hazardous Wastes. Please list the waste codes of the State-Regulated hazardous wastes handled at your site. List them in the order they are presented in the regulations. Use an additional page if more spaces are needed.

GM FORM

OMB Number: ; Expiration Date

BEFORE COPYING FORM, ATTACH SITE IDENTIFICATION LABEL OR ENTER:

SITE NAME: _____

EPA ID Number _____

GM FORM

U.S. ENVIRONMENTAL PROTECTION AGENCY

Hazardous Waste Report

WASTE GENERATION AND MANAGEMENT

Sec. 1

A. Waste description: _____

B. EPA hazardous waste code(s) _____

C. State hazardous waste code(s) _____

D. Source code [G] _____

E. Form code [W] _____

F. Quantity generated in 2009 _____ UOM [] Density _____ lbs/gal □ sg

G. Waste minimization code []

Management Method code for Source code G25 [H] _____

Sec. 2 Was any of this waste managed on site?
 Yes (CONTINUE TO ON-SITE PROCESS SYSTEM 1)
 No (SKIP TO SEC. 3)

ON-SITE PROCESS SYSTEM 1		ON-SITE PROCESS SYSTEM 2	
On-site Management Method code	Quantity treated, disposed, or recycled on site in 2009	On-site Management Method code	Quantity treated, disposed, or recycled on site in 2009
[H] _____	_____	[H] _____	_____

Sec. 3 A. Was any of this waste shipped off site in 2009 for treatment, disposal, or recycling?
 Yes (CONTINUE TO ITEM B)
 No (FORM IS COMPLETE)

Site	B. EPA ID No. of facility to which waste was shipped	C. Off-site Management Method code shipped to	D. Total quantity shipped in 2009
Site 1	_____	[H] _____	_____
Site 2	_____	[H] _____	_____
Site 3	_____	[H] _____	_____

Comments: _____

Page ___ of ___

SAMPLE MANIFEST

DTSC. 00926. 0036

Form Approved, OMB No. 2050-0039

Please print or type. (Form designed for use on elite (12-pitch) typewriter.)

1. Generator ID Number CAR0009095	2. Page 1 of 5	3. Emergency Response Phone 888-473-6290	4. Manifest Tracking Number 005588355 JJK
---------------------------------------------	----------------	---------------------------------------------	-----------------------------------------------------

5. Generator's Name and Mailing Address
 State of CA Dept. of Toxic Substances Control
 1011 N. Grandview
 Glendale, CA 91201
 Generator's Phone: 818-554-2922

6. Generator's Site Address (if different than mailing address)
 617 E. 56th Street
 Los Angeles, CA 90011

7. Transporter 1 Company Name
 Ameritan Integrated Services, Inc
 U.S. EPA ID Number: CAR000148338

8. Designated Facility Name and Site Address
 Siemens Water Technologies
 5375 South Elysia Avenue
 Los Angeles, CA 90058
 Facility's Phone: 323-277-1500
 U.S. EPA ID Number: CAD097030963

9a. Haz. Mat.	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Containers		11. Total Quantity	12. Unit Wt./Vol.	13. Waste Codes
		No.	Type			
	NA3082, Hazardous Waste Liquid, N.O.S., 9, PGIII	1	TT	1,600	G	132 0007

14. Special Handling Instructions and Additional Information
 Wear appropriate PPE while handling. Weights or volumes are approximate.
 Water contaminated with Chromium
 Job#: 26003-19 Prob#: P169175
 R515297
 D130520

15. GENERATOR/SHIPPER'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations. If export shipment and I am the Primary Exporter, I certify that the contents of this consignment conform to the terms of the attached EPA Acknowledgment of Consent. I certify that the waste minimization statement identified in 40 CFR 262.27(a) (if I am a large quantity generator) or (b) (if I am a small quantity generator) is true.

Generator's/Officer's Printed/Typed Name: on behalf of DTSC
 Signature: _____
 Month Day Year: 12/11/09

16. International Shipments
 Import to U.S. Export from U.S. Port of entry/exit: _____
 Date leaving U.S.: _____

17. Transporter Acknowledgment of Receipt of Materials
 Transporter 1 Printed/Typed Name: TRANSPORTER'S PRINTED NAME HERE
 Signature: TRANSPORTER'S SIGNATURE HERE
 Month Day Year: 12/11/09
 Transporter 2 Printed/Typed Name: _____
 Signature: _____
 Month Day Year: _____

18. Discrepancy
 18a. Discrepancy Indication Space
 Quantity Type Residue Partial Rejection Full Rejection

18b. Alternate Facility (or Generator)
 Mailing Reference Number: _____
 U.S. EPA ID Number: _____
 Facility's Phone: _____
 18c. Signature of Alternate Facility (or Generator): _____
 Month Day Year: _____

19. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, disposal, and recycling systems)
 1. H35 2. _____ 3. _____ 4. _____

20. Designated Facility Acknowledgment of receipt of hazardous materials governed by the manifest except as noted in 18b
 Printed/Typed Name: TSDf PRINTED NAME HERE
 Signature: TSDf SIGNED NAME HERE
 Month Day Year: 12/11/09

EPA Form 8700-22 (Rev. 3-09) Previous editions are obsolete.

10514.1074

DESIGNATED FACILITY TO DESTINATION STATE (IF REQUIRED)

GM FORM - WASTE ACTIVITY



You need a GM FORM for each waste generation activity

- **Generated and shipped in the reporting year**
- **Generated in the previous year and shipped in the reporting year**
- **Generated in the reporting year and shipped in the following year**

Potential Source Code Problems

Source Code G25

Mandatory Fields

Site Name

EPA ID #

Sect I: Boxes A, B, D, E, F, & G

Sect II: Check No

Sect III: Boxes A, B, C, & D

Make sure to fill in the Management Method Code in Section 1, Box D

Form Codes may change

OMB# 2050-0024; Expires 12/31/2014

BEFORE COPYING FORM, ATTACH SITE IDENTIFICATION LABEL OR ENTER:

SITE NAME: Your Facility

EPA ID Number C | A | D | 1 | 2 | 3 | 1 | 2 | 3 | 1 | 2 | 3

GM FORM

U.S. ENVIRONMENTAL PROTECTION AGENCY
Hazardous Waste Report
WASTE GENERATION AND MANAGEMENT

Sec. 1 A. Waste description: WASTE TOLUENE DISTILLATION STILL BOTTOMS (RESIDUALS).

B. EPA hazardous waste code(s) F | 0 | 0 | 5

C. State hazardous waste code(s)

D. Source code G | 2 | 5 Form code W | 2 | 0 | 0

Management Method code for Source code G25 H | 0 | 2 | 0

Quantity generated in 2011 5 | 0 | 0

G. Waste minimization code

UOM 5

Density 9 | 2 | 0 lbs/gal sg

Sec. 2 Was any of this waste that was generated at this facility treated, disposed, and/or recycled on site?
 Yes (CONTINUE TO ON-SITE PROCESS SYSTEM 1)
 No (SKIP TO SEC. 3)

ON-SITE PROCESS SYSTEM 1		ON-SITE PROCESS SYSTEM 2	
On-site Management Method code	Quantity treated, disposed, or recycled on site in 2011	On-site Management Method code	Quantity treated, disposed, or recycled on site in 2011
<u>H</u>		<u>H</u>	

Sec. 3 A. Was any of this waste shipped off site in 2011 for treatment, disposal, or recycling?
 Yes (CONTINUE TO ITEM B)
 No (FORM IS COMPLETE)

Site	B. EPA ID No. of facility to which waste was shipped	C. Off-site Management Method code shipped to	D. Total quantity shipped in 2011
Site 1	<u>M N H 8 7 6 8 4 9 3 8 5</u>	<u>H 0 5 0</u>	<u>5 0 0</u>
Site 2		<u>H</u>	
Site 3		<u>H</u>	

Comments:

Page ___ of ___

WR FORM

Page Numbers

OMB Number: Expiration Date

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
RCRA SUBTITLE C SITE IDENTIFICATION FORM

1. Reason for Submission

2. Site EPA ID Number

3. Site Name

4. Site Location Information

5. Site Land Type

6. Waste Codes for the Site

7. Site Mailing Address

8. Site Contact Person

9. Legal Owner and Operator of the Site

EPA Form 8700-12, 8700-13 A/B, 8700-23 (Revised 06/2009)

Page 1 of 6

Page 1 of 6

EPA ID Number: OMB Number: Expiration Date

10. Hazardous Waste Activities: Complete all parts 1-7.

11. Universal Waste Activities: Complete all parts 1-2.

12. Destination Facility for Universal Waste

EPA Form 8700-12, 8700-13 A/B, 8700-23 (Revised 06/2009)

Page 2 of 6

Page 2 of 6

EPA ID Number: OMB Number: Expiration Date

13. Description of Hazardous Waste

14. Waste Codes for Federally Regulated Hazardous Wastes

15. Waste Codes for State Regulated (i.e., non-Federal) Hazardous Wastes

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Page 3 of 6

EPA ID Number: OMB Number: Expiration Date

16. Notification of Hazardous Secondary Material (HSM) Activity

17. Comments

18. Certification

Signature of legal owner, operator, or an authorized representative

EPA Form 8700-12, 8700-13 A/B, 8700-23 (Revised 06/2009)

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Page 4 of 6

OMB Number: Expiration Date

U.S. ENVIRONMENTAL PROTECTION AGENCY
2000 Hazardous Waste Report
WASTE GENERATION AND MANAGEMENT

19. Waste description

20. Site hazardous waste codes

21. State hazardous waste codes

22. Off-site transfer EPA ID number

23. EPA hazardous waste codes

24. State hazardous waste codes

25. Off-site transfer EPA ID number

26. EPA hazardous waste codes

27. State hazardous waste codes

28. Off-site transfer EPA ID number

29. EPA hazardous waste codes

30. State hazardous waste codes

31. Off-site transfer EPA ID number

32. EPA hazardous waste codes

33. State hazardous waste codes

34. Off-site transfer EPA ID number

35. EPA hazardous waste codes

36. State hazardous waste codes

37. Off-site transfer EPA ID number

38. EPA hazardous waste codes

39. State hazardous waste codes

40. Off-site transfer EPA ID number

41. EPA hazardous waste codes

42. State hazardous waste codes

43. Off-site transfer EPA ID number

44. EPA hazardous waste codes

45. State hazardous waste codes

46. Off-site transfer EPA ID number

47. EPA hazardous waste codes

48. State hazardous waste codes

49. Off-site transfer EPA ID number

50. EPA hazardous waste codes

51. State hazardous waste codes

52. Off-site transfer EPA ID number

53. EPA hazardous waste codes

54. State hazardous waste codes

55. Off-site transfer EPA ID number

56. EPA hazardous waste codes

57. State hazardous waste codes

58. Off-site transfer EPA ID number

59. EPA hazardous waste codes

60. State hazardous waste codes

61. Off-site transfer EPA ID number

62. EPA hazardous waste codes

63. State hazardous waste codes

64. Off-site transfer EPA ID number

65. EPA hazardous waste codes

66. State hazardous waste codes

67. Off-site transfer EPA ID number

68. EPA hazardous waste codes

69. State hazardous waste codes

70. Off-site transfer EPA ID number

71. EPA hazardous waste codes

72. State hazardous waste codes

73. Off-site transfer EPA ID number

74. EPA hazardous waste codes

75. State hazardous waste codes

76. Off-site transfer EPA ID number

77. EPA hazardous waste codes

78. State hazardous waste codes

79. Off-site transfer EPA ID number

80. EPA hazardous waste codes

81. State hazardous waste codes

82. Off-site transfer EPA ID number

83. EPA hazardous waste codes

84. State hazardous waste codes

85. Off-site transfer EPA ID number

86. EPA hazardous waste codes

87. State hazardous waste codes

88. Off-site transfer EPA ID number

89. EPA hazardous waste codes

90. State hazardous waste codes

91. Off-site transfer EPA ID number

92. EPA hazardous waste codes

93. State hazardous waste codes

94. Off-site transfer EPA ID number

95. EPA hazardous waste codes

96. State hazardous waste codes

97. Off-site transfer EPA ID number

98. EPA hazardous waste codes

99. State hazardous waste codes

100. Off-site transfer EPA ID number

Comments

EPA Form 8700-12, 8700-13 A/B, 8700-23 (Revised 06/2009)

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OMB Number: Expiration Date

U.S. ENVIRONMENTAL PROTECTION AGENCY
2000 Hazardous Waste Report
WASTE RECEIVED FROM OFF SITE

19. Waste description

20. Site hazardous waste codes

21. State hazardous waste codes

22. Off-site transfer EPA ID number

23. EPA hazardous waste codes

24. State hazardous waste codes

25. Off-site transfer EPA ID number

26. EPA hazardous waste codes

27. State hazardous waste codes

28. Off-site transfer EPA ID number

29. EPA hazardous waste codes

30. State hazardous waste codes

31. Off-site transfer EPA ID number

32. EPA hazardous waste codes

33. State hazardous waste codes

34. Off-site transfer EPA ID number

35. EPA hazardous waste codes

36. State hazardous waste codes

37. Off-site transfer EPA ID number

38. EPA hazardous waste codes

39. State hazardous waste codes

40. Off-site transfer EPA ID number

41. EPA hazardous waste codes

42. State hazardous waste codes

43. Off-site transfer EPA ID number

44. EPA hazardous waste codes

45. State hazardous waste codes

46. Off-site transfer EPA ID number

47. EPA hazardous waste codes

48. State hazardous waste codes

49. Off-site transfer EPA ID number

50. EPA hazardous waste codes

51. State hazardous waste codes

52. Off-site transfer EPA ID number

53. EPA hazardous waste codes

54. State hazardous waste codes

55. Off-site transfer EPA ID number

56. EPA hazardous waste codes

57. State hazardous waste codes

58. Off-site transfer EPA ID number

59. EPA hazardous waste codes

60. State hazardous waste codes

61. Off-site transfer EPA ID number

62. EPA hazardous waste codes

63. State hazardous waste codes

64. Off-site transfer EPA ID number

65. EPA hazardous waste codes

66. State hazardous waste codes

67. Off-site transfer EPA ID number

68. EPA hazardous waste codes

69. State hazardous waste codes

70. Off-site transfer EPA ID number

71. EPA hazardous waste codes

72. State hazardous waste codes

73. Off-site transfer EPA ID number

74. EPA hazardous waste codes

75. State hazardous waste codes

76. Off-site transfer EPA ID number

77. EPA hazardous waste codes

78. State hazardous waste codes

79. Off-site transfer EPA ID number

80. EPA hazardous waste codes

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89. EPA hazardous waste codes

90. State hazardous waste codes

91. Off-site transfer EPA ID number

92. EPA hazardous waste codes

93. State hazardous waste codes

94. Off-site transfer EPA ID number

95. EPA hazardous waste codes

96. State hazardous waste codes

97. Off-site transfer EPA ID number

98. EPA hazardous waste codes

99. State hazardous waste codes

100. Off-site transfer EPA ID number

Comments

EPA Form 8700-12, 8700-13 A/B, 8700-23 (Revised 06/2009)

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Form and Data Errors

- Reports will be returned if errors are found
- LQG / TSDF will have 2 weeks to correct the data and return it to DTSC
- Use Florida's BRState reporting software to avoid erroneous data

Biennial Reporting Software

- Link for available download located at:
www.dtsc.ca.gov
- Click on the link
Biennial Reports Information under ***Popular Pages***
- Click on the link
BR State Software
- Only files that meet the **U.S. EPA's flat file specifications** will be accepted
- Goal: Reduce the number of errors submitted
- Paper submissions will automatically be audited

Florida's BRState Reporting Software

- P90 or equivalent microprocessor running on **Windows 95 or later**
- **16 megabytes of RAM**
- **5-50 megabytes of free disk space available**
- **Imports and Exports U.S. EPA flat files**
- **Error checking capabilities prior to export**
- **FREE Download!**

http://www.dep.state.fl.us/waste/categories/hazardous/pages/BRS_data.htm



**Report installation and software
problems at...**

(800) 618-6942

brsstaff@dtsc.ca.gov

Friendly staff are waiting to assist you.

7 Helpful Tips

1. All mandatory fields must be completed with valid information.
2. If you are unable to use the software and have to submit a paper copy, make sure all entries are legible. Proofread your forms before submitting them.
3. Sign and date the ID form. *(Preferably in blue ink)*
When using the BRState software, save your report to a flash drive or CD-ROM. Don't forget to include the Site ID signature page with your submittal.

Note: Materials submitted will NOT be returned

7 Helpful Tips

- 4. Don't report non-RCRA waste if there are no RCRA components, except TSDFs.**
- 5. Make sure that the density field is completed when the reporting unit is gallons, liters, or cubic yards (UOMs 5, 6, or 7).**
- 6. Submit an exemption form if you are not filing.**
- 7. Make sure you keep a copy of the completed report for your records.**

Verify all offsite EPA IDs

Use U.S. EPA's
“Envirofacts” query page to verify permanent
FEDERAL EPA ID numbers at:

http://www.epa.gov/enviro/html/rcris/rcris_query_java.html

Or call

(415) 495-8895

How to Contact DTSC



DTSC BRS Helpline:

(800) 618-6942

brsstaff@dtsc.ca.gov



Due / Postmarked Date

March 1st

- or -

Potential RCRA Violation!

Return Mail to:



**Biennial/Annual Report
Department of Toxic Substances Control
HWTS Business Operations Center (formerly GISS)
P.O. Box 806
Sacramento, CA 95812-0806**

Fed Ex & UPS Mail to:

**Biennial/Annual Report
Department of Toxic Substances Control
HWTS Business Operations Unit (formerly GISS)
8800 Cal Center Drive
Sacramento, CA 95826**

The Best and Last Bit of Advice...

***PLEASE USE THE
SOFTWARE!***

Any Questions?

Thank you!

HAVE A GREAT YEAR!