

For a new user you must click on the “[Registration for Generator](#)” link. If you have already registered, you only will need to enter your EPA ID number and your Password.

American Resource Management

EASITRAK 2011-BETA

Welcome to the starting point for EasiTrak 2011.

If you are using EasiTrak for the first time or are just starting your 2011 reporting you need to click "Registration for Generator". You will create your own password. The login ID is your EPA ID number.

If you have already registered for 2011 and need to continue working, enter EPA ID number and your password to log in.

YOU MUST REGISTER EACH REPORT YEAR.

[Registration for Generator](#)

Log In To Access The EasiTrak 2011

EPA ID Number

Password (Case sensitive)

- The 2011 version allows all states under one login and registration, it does not have a specific version
- Forgot password? Please contact your State Administrator.

The next screen will allow the user to enter their EPA ID number, email address, and password. Also there are 4 security questions you must answer and will be asked for these answers to submit your report to the State.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applicati> and a tab titled "EasiTrak 2011-beta". The page header includes the "American Resource Management" logo and the text "EASITRAK 2011-BETA". The main heading is "REGISTRATION FORM".

Please completely all information

EPA ID Number	<input type="text" value="NVD000000000"/>
Registered By	<input type="text" value="JEFF WAITES"/>
Email Address	<input type="text" value="info@arminc.net"/>
Password	<input type="password" value="•••••"/>
Re-Enter Password	<input type="password" value="•••••"/>

Please answer all questions below

What is your favorite hobby?	<input type="text" value="Photography"/>
What city were you born?	<input type="text" value="Baton Rouge"/>
What is your favorite sport?	<input type="text" value="Football"/>
What is your favorite color?	<input type="text" value="Blue"/>

Do you want to load site information from the previous version?
(* unavailable for New York State user)

This screen has numerous links to certain references and services. The user can enter data for the required forms from this screen by selecting the desired form.

http://www.arminc.net/Applications/ EasiTrak 2011-beta

American Resource Management **EASITRAK 2011-BETA** NVD000000000 Logout

Services Form SI Form GM Form WR Form OI Submit Reports Instruction

WELCOME TO THE STARTING POINT FOR EASITRAK 2011

INTRODUCTION

WELCOME TO EASITRAK 2011!

Easitrak is available via the web and is designed to allow you to enter the required information for your hazardous waste reports. These **instructions** are written for the generic version of EASITRAK. Your data entry screen may be slightly different depending on your state. The EPA made considerable changes in SI forms this year. If you are our customer in the previous version, your site information will be available to transfer to the current version for minimizing your data entry. However, you still need to correct and complete all required SI forms.

Always **do not use the "back" or "forward" buttons** on your browser tool bar when you are going back or forward to the page. WHEN DOING ANY DATA ENTRY DO NOT USE CARRIAGE RETURNS, I.E. DO NOT HIT THE "ENTER" KEY TO START A NEW LINE. THE SOFTWARE AUTO WORD WRAPS AND CARRIAGE RETURNS ARE NOT TO BE USED.

NOTE: Because of heavy use during the months of January and February, if you are idle for 15 minutes or more, you will have to log back into the software.

REFERENCES

- [EPA 2011 BR File Specification Guide](#)
- [KY 2011 Instruction for the Annual Report](#)
- [KY 2011 Important Changes and Explanation](#)
- [AR 2009 Annual Report Booklet](#)
- [Indiana Department of Environmental Management \(For Indiana users only\)](#)
- [NJ 2009 Fee Verification Form](#)

WM And CC Forms (These forms are not available in the Easitrak. If either of these forms are applicable for Indiana facility you must print them and send them in hard copy along with your Handler ID form)

This screen has numerous links to certain references and services

http://www.arminc.net/Applications/ EasiTrak 2011-beta

bing

Easitrak is available via the web and is designed to allow you to enter the required information for your hazardous waste reports. These [instructions](#) are written for the generic version of EASITRAK. Your data entry screen may be slightly different depending on your state. The EPA made considerable changes in SI forms this year. If you are our customer in the previous version, your site information will be available to transfer to the current version for minimizing your data entry. However, you still need to correct and complete all required SI forms.

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NOTE: Because of heavy use during the months of January and February, if you are idle for 15 minutes or more, you will have to log back into the software.

REFERENCES

- [EPA 2011 BR File Specification Guide](#)
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- [Indiana Department of Environmental Management \(For Indiana users only\)](#)
- [NJ 2009 Fee Verification Form](#)
- [WM And CC Forms](#) (These forms are not available in the Easitrak. If either of these forms are applicable for Indiana facility you must print them and send them in hard copy along with your Handler ID form)

SERVICES

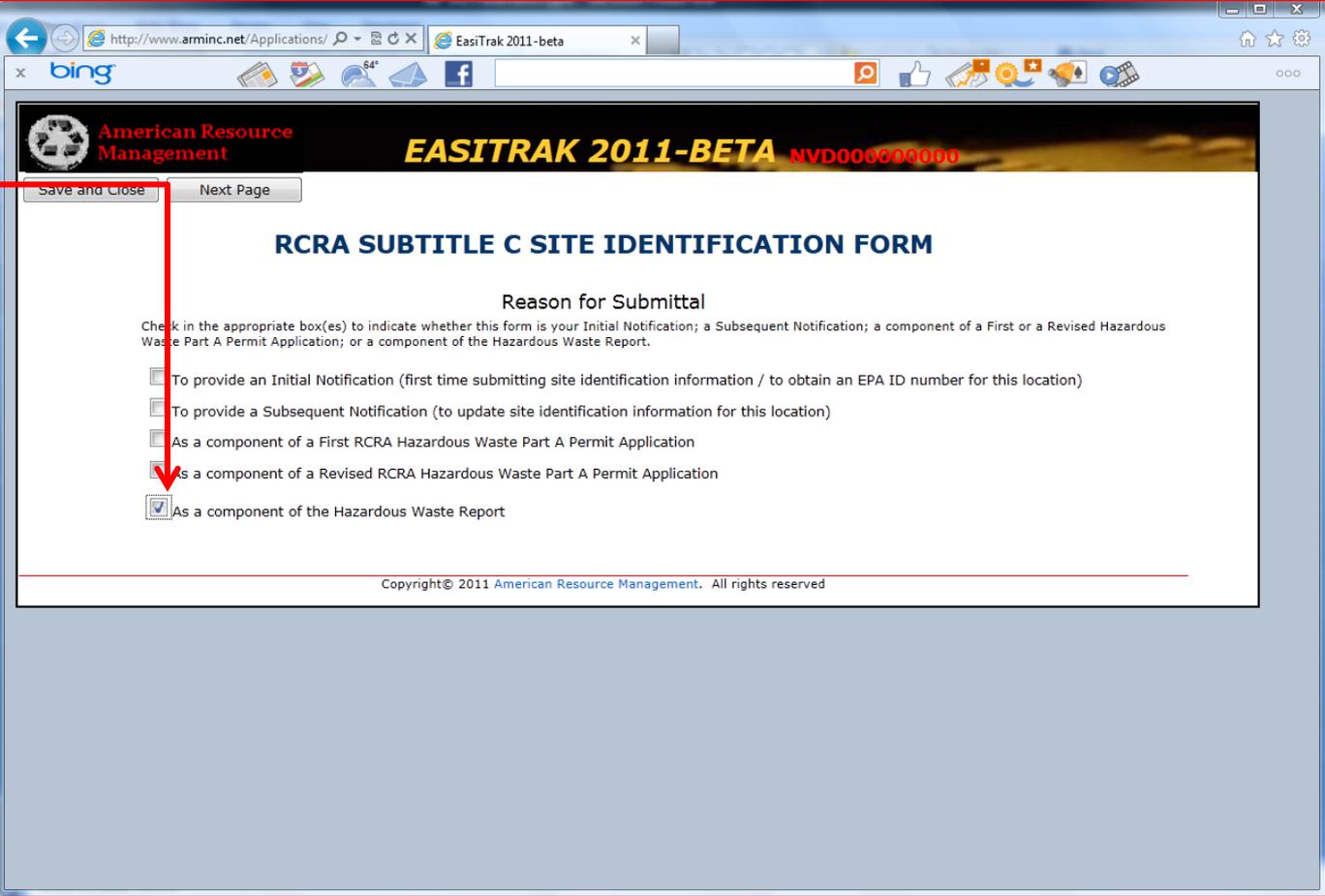
- [Change EPA ID Number](#)
- [Change Password](#)
- [Change Email Address](#)
- [Download 2011 TSDf Access File](#)

Technical assistance is available only via email at info@arminc.net AND YOU MUST INCLUDE YOUR EPA ID NUMBER.

[Click to Continue](#)

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The first screen of the SI Form is for the only reason EASITRAK can be utilized, to submit your Hazardous Waste Report.



The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and a tab titled "EasiTrak 2011-beta". The page header includes the American Resource Management logo and the text "EASITRAK 2011-BETA NVD000000000". Below the header, there are buttons for "Save and Close" and "Next Page". The main content area is titled "RCRA SUBTITLE C SITE IDENTIFICATION FORM" and contains a section for "Reason for Submittal".

Check in the appropriate box(es) to indicate whether this form is your Initial Notification; a Subsequent Notification; a component of a First or a Revised Hazardous Waste Part A Permit Application; or a component of the Hazardous Waste Report.

- To provide an Initial Notification (first time submitting site identification information / to obtain an EPA ID number for this location)
- To provide a Subsequent Notification (to update site identification information for this location)
- As a component of a First RCRA Hazardous Waste Part A Permit Application
- As a component of a Revised RCRA Hazardous Waste Part A Permit Application
- As a component of the Hazardous Waste Report

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Next enter your site name and site location. In Easitrak it is important for you to remember that entering ANY address starts with entering the zip code and clicking on the hand symbol 🖱

A box will pop up and you can select your city. This will auto populate the County, City, State, Country. If you enter this data any other way it will not let you submit your data.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and the page title "EasiTrak 2011-beta". The page header includes the "American Resource Management" logo and the text "EASITRAK 2011-BETA NVD000000000". Below the header are navigation buttons: "Save and close", "Previous page", and "Next page".

The main content area is titled "RCRA SUBTITLE C SITE IDENTIFICATION FORM". It contains the following text: "ATTENTION!!! The requirement in the version 2011 has been changed by EPA. If your site information was imported from the old version, you must click the hand image button beside on the zip code. Select the correct location and then click the 'save and close' button or navigate button to update the information."

The form fields are as follows:

- Site Name:** HONEST ABE'S PARTS WASHER SERVICE
- Site Location:**
 - Street Address 1: 108 FIRST AVE
 - Street Address 2: (empty)
 - Country: UNITED STATES (dropdown menu)
 - Zip Code: 89032 (with a hand icon and the text "Click to select location")
 - * State: (empty)
 - City, Town, or Village: (empty)
 - * County Name: (empty)

At the bottom of the page, there is a copyright notice: "Copyright © 2011 American Resource Management. All rights reserved."

Select your city.

The screenshot shows a web browser window titled "EasiTrak 2011-beta - Windows Internet Explorer". The address bar displays the URL: http://www.arminc.net/Applications/Easitrak2011/SubScreen/LocationSearch.aspx?zipId=ctl00_ContentPI. The page contains a search form with the following fields and controls:

- Buttons: New, Close, Submit
- Section Header: **SEARCH UNITED STATES LOCATION**
- Text: * Please contact with [ARM](#) if US location cannot be found in the search screen
- Form Fields:
 - Zip Code: 89032
 - Search: [Search] [?]
 - State: NV [v]
 - City Name: []
 - County Name: []
 - County Code: [] [?] What is the county code?

Below the form is a table with the following data:

Actions	State	City, Town, or Village	County Name	County Code
<input type="checkbox"/>	NV	COLLEGE PARK	CLARK	NV003
<input type="checkbox"/>	NV	NORTH LAS VEGAS	CLARK	NV003

The browser's status bar at the bottom right shows a magnification level of 125%.

EasiTrak 2011-beta - Windows Internet Explorer

http://www.arminc.net/Applications/Easitrak2011/SubScreen/LocationSearch.aspx?zipId=ct100_ContentPI

New Close Submit

SEARCH UNITED STATES LOCATION

* Please contact with [ARM](#) if US location cannot be found in the search screen

Zip Code Search 

State

City Name

County Name

County Code  What is the county code?

Actions	State	City, Town, or Village	County Name	County Code
<input type="checkbox"/>	NV	COLLEGE PARK	CLARK	NV003
<input checked="" type="checkbox"/>	NV	NORTH LAS VEGAS	CLARK	NV003

125%

http://www.aminc.net/Applications/ EasiTrak 2011-beta

American Resource Management **EASITRAK 2011-BETA** NV0000000000

Save and close Previous page Next page

RCRA SUBTITLE C SITE IDENTIFICATION FORM

ATTENTION!!! The requirement in the version 2011 has been changed by EPA. If your site information was imported from the old version, you must click the hand image button beside on the zip code. Select the correct location and then click the 'save and close' button or navigate button to update the information.

Site Name
Site Name HONEST ABE'S PARTS WASHER SERVICE

Site Location
Street Address 1 108 FIRST AVE
Street Address 2
Country UNITED STATES
Zip Code 89032 Click to select location
* State NV
City, Town, or Village NORTH LAS VEGAS
* County Name CLARK

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Select the correct Site Land Type. By the way you will notice that you can Select the “Save and Close” button to save your data and exit the form. You Can then come back later and complete or edit your data. You will also see a “Previous Page” and “Next Page”. When you click on the “Next Page” it saves your data.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications> and the application title "EasiTrak 2011-beta". The page header features the American Resource Management logo and the text "EASITRAK 2011-BETA NVD000000000". Below the header are three buttons: "Save and Close", "Previous page", and "Next Page". The main content area is titled "RCRA SUBTITLE C SITE IDENTIFICATION FORM" and contains the following text: "Select one type that best describes the land type of your site. Select only one type: Private, County, District, Federal, Tribal (see below), Municipal, State, or Other. If your site's Land Type could be described as Municipal and as County, as District, or as Tribal, do not select Municipal. Instead, choose the other appropriate code; you may explain this in [Comments](#)." Below this text is the "Site Land Type" section with radio buttons for "Private", "County", "District", "Federal", "Tribal", "Municipal", "State", and "Other". The "Private" radio button is selected. At the bottom of the form, there is a copyright notice: "Copyright© 2011 American Resource Management. All rights reserved".

Enter your primary NAICS codes using the “hand symbol” to open the list of available options. You can select more than one but the primary code should be used first. Your state may request you only select one code.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/>. The page title is "EasiTrak 2011-BETA" and the user ID is "NVD000000000". The page is titled "RCRA SUBTITLE C SITE IDENTIFICATION FORM". It contains the following sections:

- North American Industry Classification System Codes:
 - A 
 - B 
 - C 
 - D 
- Description of Hazardous Waste:
 - EPA Waste Codes  Click to select

Red arrows point to the hand symbols next to the NAICS code fields and the hand symbol next to the EPA Waste Codes field.

To select the EPA Waste Codes click on the “hand symbol” to see the available choices.

Select the NAICS category by choosing a number from 1 to 9. This will display a category listing of NAICS codes.

EasiTrak 2011-beta - Windows Internet Explorer
http://www.arminc.net/Applications/Easitrak2011/SubScreen/NAICS.aspx?FieldId=ct00_ContentPlaceholder1_btNaicsA&FieldValue=

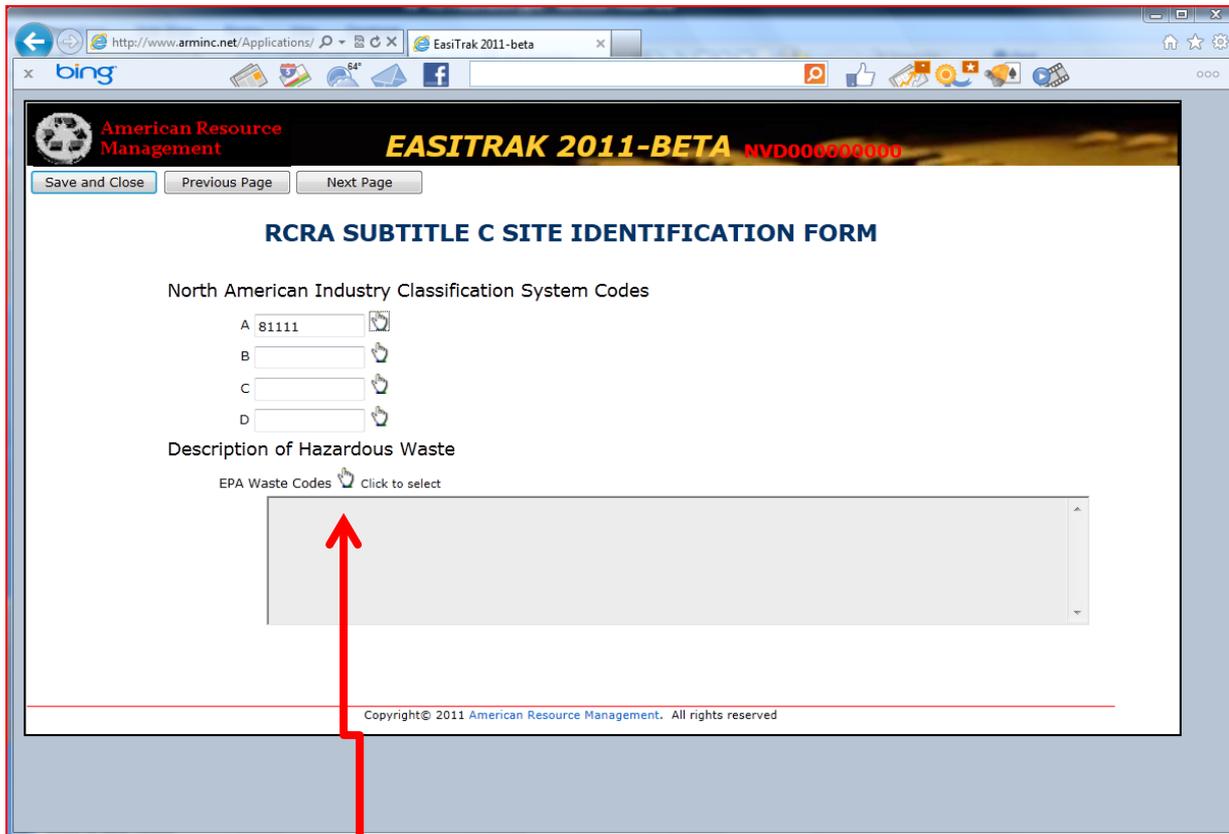
NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM CODE

NAICS code start at: 1 2 3 4 5 6 7 8 9

81111: Automotive Mechanical and Electrical Repair and Maintenance

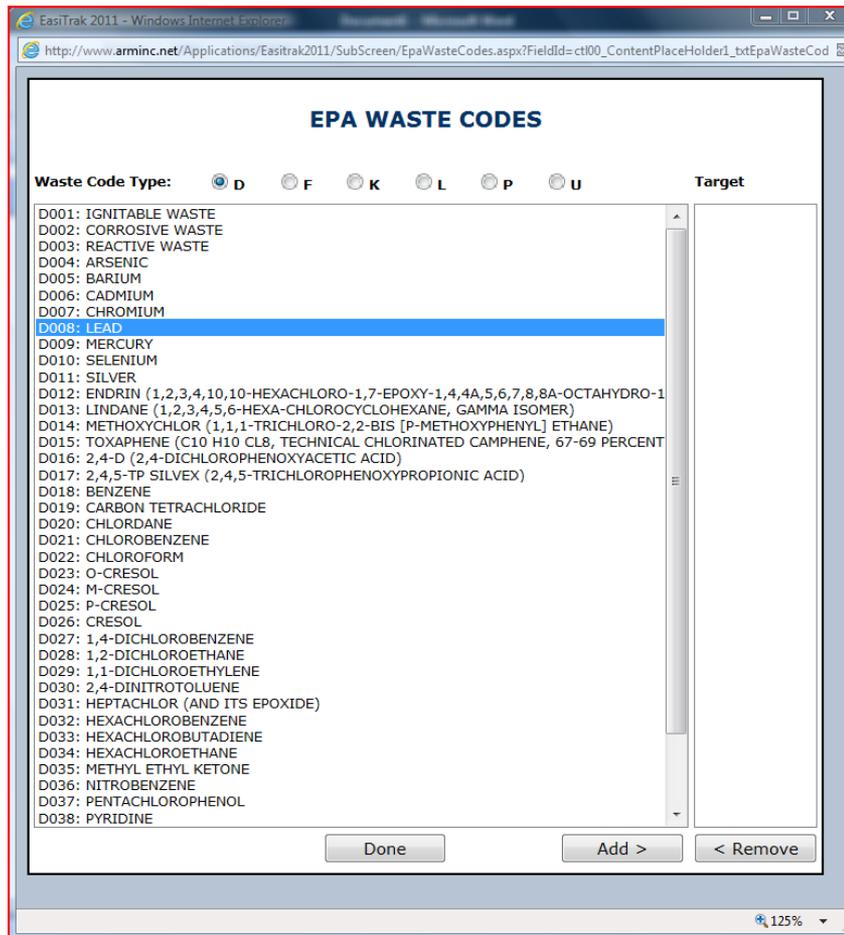
- 811111: General Automotive Repair
- 811112: Automotive Exhaust System Repair
- 811113: Automotive Transmission Repair
- 811118: Other Automotive Mechanical and Electrical Repair and Maintenance
- 81112: Automotive Body, Paint, Interior, and Glass Repair
- 811121: Automotive Body, Paint, and Interior Repair and Maintenance
- 811122: Automotive Glass Replacement Shops
- 81119: Other Automotive Repair and Maintenance
- 811191: Automotive Oil Change and Lubrication Shops
- 811192: Car Washes
- 811198: All Other Automotive Repair and Maintenance
- 81121: Electronic and Precision Equipment Repair and Maintenance
- 811211: Consumer Electronics Repair and Maintenance
- 811212: Computer and Office Machine Repair and Maintenance
- 811213: Communication Equipment Repair and Maintenance
- 811219: Other Electronic and Precision Equipment Repair and Maintenance
- 81131: Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance
- 81141: Home and Garden Equipment and Appliance Repair and Maintenance
- 811411: Home and Garden Equipment Repair and Maintenance
- 811412: Appliance Repair and Maintenance
- 81142: Reupholstery and Furniture Repair
- 81143: Footwear and Leather Goods Repair
- 81149: Other Personal and Household Goods Repair and Maintenance
- 81211: Hair, Nail, and Skin Care Services
- 812111: Barber Shops
- 812112: Beauty Salons
- 812113: Nail Salons
- 81219: Other Personal Care Services
- 812191: Diet and Weight Reducing Centers
- 812199: Other Personal Care Services
- 81221: Funeral Homes and Funeral Services
- 81222: Cemeteries and Crematories
- 81231: Coin-Operated Laundries and Drycleaners
- 81232: Drycleaning and Laundry Services (except Coin-Operated)
- 81233: Linen and Uniform Supply
- 812331: Linen Supply
- 812332: Industrial Launderers
- 81291: Pet Care (except Veterinary) Services
- 81292: Photofinishing
- 812921: Photofinishing Laboratories (except One-Hour)
- 812922: One-Hour Photofinishing

125%



To select the EPA Waste Codes click on the “hand symbol” to see the available choices.

Select the EPA Waste Code category and use the “Add >” key at the bottom to move the waste code to the right. If you accidentally add the wrong waste code use the “<Remove” key. IMPORTANT to Save your data select the “Done” button at bottom of the screen.



In this example I selected “D001” then clicked on the “Add >” button to move to the right and clicked on “Done” to save my choices.

The screenshot shows a web browser window titled "EasiTrak 2011 - Windows Internet Explorer" with the URL "http://www.arminc.net/Applications/Easitrak2011/SubScreen/EpaWasteCodes.aspx?FieldId=ctl00_ContentPlaceholder1_txtEpaWasteCod". The main content area is titled "EPA WASTE CODES".

Under "Waste Code Type:", there are radio buttons for D, F, K, L, P, and U. The "D" radio button is selected.

Under "Target:", the code "D001" is entered.

A list of waste codes is displayed on the left, with a vertical scrollbar. The codes are:

- D002: CORROSIVE WASTE
- D003: REACTIVE WASTE
- D004: ARSENIC
- D005: BARIUM
- D006: CADMIUM
- D007: CHROMIUM
- D008: LEAD
- D009: MERCURY
- D010: SELENIUM
- D011: SILVER
- D012: ENDRIN (1,2,3,4,10,10-HEXACHLORO-1,7-EPOXY-1,4,4A,5,6,7,8,8A-OCTAHYDRO-1
- D013: LINDANE (1,2,3,4,5,6-HEXA-CHLOROCYCLOHEXANE, GAMMA ISOMER)
- D014: METHOXYCHLOR (1,1,1-TRICHLORO-2,2-BIS [P-METHOXYPHENYL] ETHANE)
- D015: TOXAPHENE (C10 H10 CL8, TECHNICAL CHLORINATED CAMPHENE, 67-69 PERCENT
- D016: 2,4-D (2,4-DICHLOROPHENOXYACETIC ACID)
- D017: 2,4,5-TP SILVEX (2,4,5-TRICHLOROPHENOXYPROPIONIC ACID)
- D018: BENZENE
- D019: CARBON TETRACHLORIDE
- D020: CHLORDANE
- D021: CHLOROBENZENE
- D022: CHLOROFORM
- D023: O-CRESOL
- D024: M-CRESOL
- D025: P-CRESOL
- D026: CRESOL
- D027: 1,4-DICHLOROBENZENE
- D028: 1,2-DICHLOROETHANE
- D029: 1,1-DICHLOROETHYLENE
- D030: 2,4-DINITROTOLUENE
- D031: HEPTACHLOR (AND ITS EPOXIDE)
- D032: HEXACHLOROBENZENE
- D033: HEXACHLOROBUTADIENE
- D034: HEXACHLOROETHANE
- D035: METHYL ETHYL KETONE
- D036: NITROBENZENE
- D037: PENTACHLOROPHENOL
- D038: PYRIDINE
- D039: TETRACHLOROETHYLENE

At the bottom of the interface, there are three buttons: "Done", "Add >", and "< Remove".

This screen shows the EPA waste codes you have selected in the data box and this information is saved in the database. You can edit this box by clicking on the “hand” symbol.

The screenshot displays a web browser window with the URL <http://www.arminc.net/Applications/> and a tab titled "EasiTrak 2011-beta". The browser's address bar shows "bing" and various icons. The application header includes the "American Resource Management" logo, the text "EASITRAK 2011-BETA", and a unique identifier "NVD000000000". Navigation buttons for "Save and Close", "Previous Page", and "Next Page" are present.

RCRA SUBTITLE C SITE IDENTIFICATION FORM

North American Industry Classification System Codes

A 

B 

C 

D 

Description of Hazardous Waste

EPA Waste Codes  Click to select

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The next screen is the Site Mailing Address. Remember click on the “hand” symbol after you enter the zip code, and select the City. For all addressed you will have an option to click on “hand” symbol to use the site location address.

http://www.arminc.net/Applications/ EasiTrak 2011-beta

American Resource Management **EASITRAK 2011-BETA** NVD000000000

Save and close Previous page Next page

RCRA SUBTITLE C SITE IDENTIFICATION FORM

Site Mailing Address

Click if the mailing address is same as the site location

Street Address 1

Street Address 2

Country UNITED STATES

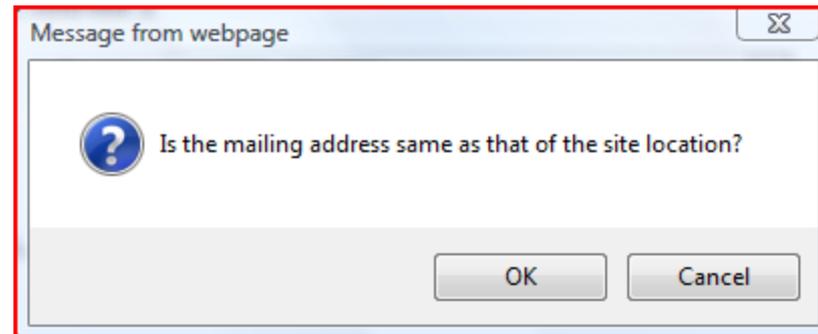
Zip Code

State

City, Town, or Village

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If you select the option that the mailing address is the same as the site location, this box will pop up to verify that you do indeed want to import that information into this current screen.



The address is imported into the screen, select “next page” which remember saves your data and takes you to the next screen.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and a tab titled "EasiTrak 2011-beta". The browser's address bar shows the Bing search engine. The page header includes the American Resource Management logo and the text "EASITRAK 2011-BETA NVD00000000". Below the header are three buttons: "Save and close", "Previous page", and "Next page". The main content area is titled "RCRA SUBTITLE C SITE IDENTIFICATION FORM" and contains a "Site Mailing Address" section. This section includes a checkbox labeled "Click if the mailing address is same as the site location", followed by input fields for "Street Address 1" (containing "108 FIRST AVE"), "Street Address 2", "Country" (a dropdown menu set to "UNITED STATES"), "Zip Code" (containing "89032"), "State" (containing "NV"), and "City, Town, or Village" (containing "NORTH LAS VEGAS"). A copyright notice at the bottom of the form reads "Copyright © 2011 American Resource Management. All rights reserved".

http://www.arminc.net/Applications/ EasiTrak 2011-beta

bing

American Resource Management **EASITRAK 2011-BETA** NVD00000000

Save and close Previous page Next page

RCRA SUBTITLE C SITE IDENTIFICATION FORM

Site Mailing Address

Click if the mailing address is same as the site location

Street Address 1 108 FIRST AVE

Street Address 2

Country UNITED STATES

Zip Code 89032 Click to select location

State NV

City, Town, or Village NORTH LAS VEGAS

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Enter the Site contact person information then either select the “hand” symbol that imports the site location data or you can select the “hand” symbol to select a location after you have entered a zip code.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and a tab titled "EasiTrak 2011-beta". The browser's address bar and toolbar are visible at the top. The main content area displays the "American Resource Management" logo and the text "EASITRAK 2011-BETA NVD000000000". Below this is a navigation bar with buttons for "Save and Close", "Previous Page", and "Next Page".

RCRA SUBTITLE C SITE IDENTIFICATION FORM

Site Contact Person Information

First Name
MI
Last Name
Title

 Click if contact address is same as the site location

Street Address 1
Street Address 2

Country

Zip Code  Click to select location

State
City, Town, or Village

Phone Ext
Fax
Email Address

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Enter the owner information, again same instructions for address data.

At the bottom of the screen enter the operator name, select or enter the date and choose the Operator Type.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and a tab titled "EasiTrak 2011-beta". The page header includes the "American Resource Management" logo and the text "EASITRAK 2011-BETA NVD000000000". Below the header are navigation buttons: "Save and Close", "Previous Page", and "Next Page".

The main content area is titled "RCRA SUBTITLE C SITE IDENTIFICATION FORM". It is divided into two sections: "Owner" and "Operator".

Owner Section:

- A checkbox with a mouse cursor icon and the text "Click if the owner is same as the contact person for the site".
- Text input field for "Owner Name".
- Text input field for "Date Became Owner".
- Radio button options for "Owner Type": Private, Federal, State, Municipal, County, District, Tribal, Other.
- Text input field for "Phone".
- Text input field for "Street Address 1".
- Text input field for "Street Address 2".
- Dropdown menu for "Country" with "UNITED STATES" selected.
- Text input field for "Zip Code" with a mouse cursor icon and the text "Click to select location".
- Text input field for "State".
- Text input field for "City, Town, or Village".

Operator Section:

- A checkbox with a mouse cursor icon and the text "Click if operator is same as owner".
- Text input field for "Operator Name".
- Text input field for "Date Became Operator".
- Radio button options for "Operator Type": Private, Federal, State, Municipal, County, District, Tribal, Other.

At the bottom of the page, there is a copyright notice: "Copyright © 2011 American Resource Management. All rights reserved."

Select the items that apply for Section 10 (the next 6 screens). If none apply, do not select any, there is not a yes or no on the screen. If you select one it means yes.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and a tab titled "EasiTrak 2011-beta". The browser's address bar shows "bing" and various icons. The page header includes the "American Resource Management" logo and the text "EASITRAK 2011-BETA NVD000000000". Below the header are three buttons: "Save and Close", "Previous Page", and "Next Page".

RCRA SUBTITLE C SITE IDENTIFICATION FORM

10. Type of Regulated Waste Activity - A. Hazardous Waste Activities

1. Generator of Hazardous Waste Yes No (If yes, choose only one of the following)

- a. LQG: Generates, in any calendar month, 1,000 kg/mo (2,200 lbs./mo.) or more of hazardous waste; or Generates, in any calendar month, or accumulates at any time, more than 1 kg/mo (2.2 lbs./mo) of acute hazardous waste; or Generates, in any calendar month, or accumulates at any time, more than 100 kg/mo (220 lbs./mo) of acute hazardous spill cleanup material.
- b. SQG: 1100 to 1,000 kg/mo (220 - 2,200 lbs./mo) of nonacute hazardous waste.
- c. CESQG: Less than 100 kg/mo (220 lbs./mo) of non-acute hazardous waste.

If "YES" above, Indicate other generator activities (mark all that apply)

- d. Short Term Generator
- e. United States Importer of Hazardous Waste
- f. Mixed Waste Generator

2. Transporter of Hazardous Waste (mark all that apply)

- a. Transporter
- b. Transfer Facility (at your site)

3. Treater, Storer, or Disposer of Hazardous Waste Yes No

4. Recycler of Hazardous Waste Yes No

5. Exempt boiler and/or Industrial Furnace (mark all that apply)

- a. Small Quantity On-site Burner Exemption
- b. Smelting, Melting, Refining Furnace Exemption

6. Underground Injection Control Yes No

http://www.arminc.net/Applications/ EasiTrak 2011-beta

American Resource Management **EASITRAK 2011-BETA** NVD000000000

Save and Close Previous Page Next Page

RCRA SUBTITLE C SITE IDENTIFICATION FORM

10. Type of Regulated Waste Activity - A. Hazardous Waste Activities

1. Generator of Hazardous Waste Yes No (If yes, choose only one of the following)

a. LQG: Generates, in any calendar month, 1,000 kg/mo (2,200 lbs./mo.) or more of hazardous waste; or Generates, in any calendar month, or accumulates at any time, more than 1 kg/mo (2.2 lbs./mo) of acute hazardous waste; or Generates, in any calendar month, or accumulates at any time, more than 100 kg/mo (220 lbs./mo) of acute hazardous spill cleanup material.

b. SQG: 1100 to 1,000 kg/mo (220 - 2,200 lbs./mo) of nonacute hazardous waste.

c. CESQG: Less than 100 kg/mo (220 lbs./mo) of non-acute hazardous waste.

If "YES" above, Indicate other generator activities (mark all that apply)

d. Short Term Generator

e. United States Importer of Hazardous Waste

f. Mixed Waste Generator

2. Transporter of Hazardous Waste (mark all that apply)

a. Transporter

b. Transfer Facility (at your site)

3. Treater, Storer, or Disposer of Hazardous Waste Yes No

4. Recycler of Hazardous Waste Yes No

5. Exempt boiler and/or Industrial Furnace (mark all that apply)

a. Small Quantity On-site Burner Exemption

b. Smelting, Melting, Refining Furnace Exemption

6. Underground Injection Control Yes No

http://www.arminc.net/Applications/ EasiTrak 2011-beta

American Resource Management **EASITRAK 2011-BETA** NVD000000000

Save and Close Previous Page Next Page

RCRA SUBTITLE C SITE IDENTIFICATION FORM

10. Type of Regulated Waste Activity - B. Universal Waste Activities

1. Large Quantity Handler of Universal Waste (accumulate 5,000 kg or more)
Indicate types of Universal waste mark all boxes that apply

- a. Batteries (B)
- b. Pesticides (P)
- c. Mercury containing equipment (T)
- d. Lamps (L)
- e. Other (specify) *
- f. Other (specify) *
- g. Other (specify) *

2. Destination Facility for Universal Waste Yes No

* Other universal waste activities must be an implementer defined value other than 'B', 'P', 'T', or 'L'.

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RCRA SUBTITLE C SITE IDENTIFICATION FORM

10. Type of Regulated Waste Activity - C. Used Oil Activities

- 1. Used Oil Transporter (Mark each that applies)
 - a. Transporter
 - b. Transfer Facility
- 2. Used Oil Processor and/or Re-refiner (Mark each that applies)
 - a. Processor
 - b. Re-refiner
- 3. Off-Specification Used Oil Burner Yes No
- 4. Used Oil Fuel Marketer (Mark each that applies)
 - a. Marketer Who Directs Shipment of Off-Specification Used Oil to Off-Specification Used Oil Burner
 - b. Marketer Who First Claims the Used Oil Meets the Specifications

http://www.arminc.net/Applications/ EasiTrak 2011-beta

bing

 **American Resource Management** **EASITRAK 2011-BETA** NVD000000000

Save and Close Previous Page Next Page

RCRA SUBTITLE C SITE IDENTIFICATION FORM

10. Type of Regulated Waste Activity - D. Eligible Academic Entities with Laboratories

Notification for opting into or withdrawing from managing laboratory hazardous wastes pursuant to 40 CFR Part 262 Subpart K
* You must check with your State to determine if you are eligible to manage laboratory hazardous wastes pursuant to 40 CFR Part 262 Subpart K.

1. Opting into 40 CFR Part 262 Subpart K for the management of hazardous wastes in laboratories.
See the item-by-item instructions for definitions of types of eligible academic entities: (mark all that apply)
 - a. College or University
 - b. Teaching Hospital that is owned by or has a formal written affiliation agreement with a college or university
 - c. Non-profit Institute that is owned by or has a formal written affiliation agreement with a college or university
2. Withdrawing from 40 CFR Part 262 Subpart K for the management of hazardous wastes in laboratories

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Browser window showing **EasiTrak 2011-beta** at <http://www.arminc.net/Applications/>. The page header includes **American Resource Management** and **EASITRAK 2011-BETA NVD000000000**. Navigation buttons include **Save and Close**, **Remove**, **Update**, **Previous Page**, and **Next Page**.

ADDENDUM TO SITE IDENTIFICATION FORM

Notification For Managing Hazardous Secondary Material (HSM)

- If reason for notification equals "I", actual tons of HSM managed annually must be 0.
- If reason for notification equals "S", estimated tons of HSM managed annually must be 0.
- Check the "No notification" will remove the notification and HSM activity records.
- Click the "Remove" button immediately remove the notification and HSM activity records.

Indicate Reason For Notification

- N. No notification
- I. Notifying that the facility will manage HSM
- R. Re-notifying that the facility is managing HSM
- S. Notifying that the facility has stopped managing HSM

HSM Financial Assurance Yes No

Description of HSM Activity

- If notification reason was re-checked, you must update it by clicking the "Update" button before working HSM activity

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Enter any comments for the regulator to be able to have with your forms.

The screenshot shows a web browser window with the URL <http://www.arvinc.net/Applications/> and a tab titled "EasiTrak 2011-beta". The browser's address bar shows "bing" and various icons. The application header includes the "American Resource Management" logo and the text "EASITRAK 2011-BETA NVD000000000". Below the header are three buttons: "Save and Close", "Previous Page", and "Next Page". The main content area is titled "RCRA SUBTITLE C SITE IDENTIFICATION FORM" and contains a text area labeled "Comments (upto the maximum of 1000 characters)". The footer of the application displays "Copyright© 2011 American Resource Management. All rights reserved".

Once you have completed all of your additional forms such as GM, WR, or OI (depends on your state requirements) you need to certify your report by completing this screen. To enter your information you need to click on the icon that will open up text boxes for data entry.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and a tab titled "EasiTrak 2011-beta". The page header includes the American Resource Management logo and the text "EASITRAK 2011-BETA NVD000000000". Below the header are "Close" and "Previous Page" buttons. The main heading is "RCRA SUBTITLE C SITE IDENTIFICATION FORM".

Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Certification Records Listing (Click the image button in the first row to add new record)

Last Name	First Name	MI	Title	Signed Date	Actions
					

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The pencil icon is for editing, the X icon is for deleting the information. Selecting “Close” saves the information.

The screenshot shows a web browser window with the URL <http://www.arvinc.net/Applications/>. The page header includes the American Resource Management logo and the text "EASITRAK 2011-BETA NVD000000000". Below the header are buttons for "Close" and "Previous Page". The main heading is "RCRA SUBTITLE C SITE IDENTIFICATION FORM".

Certification

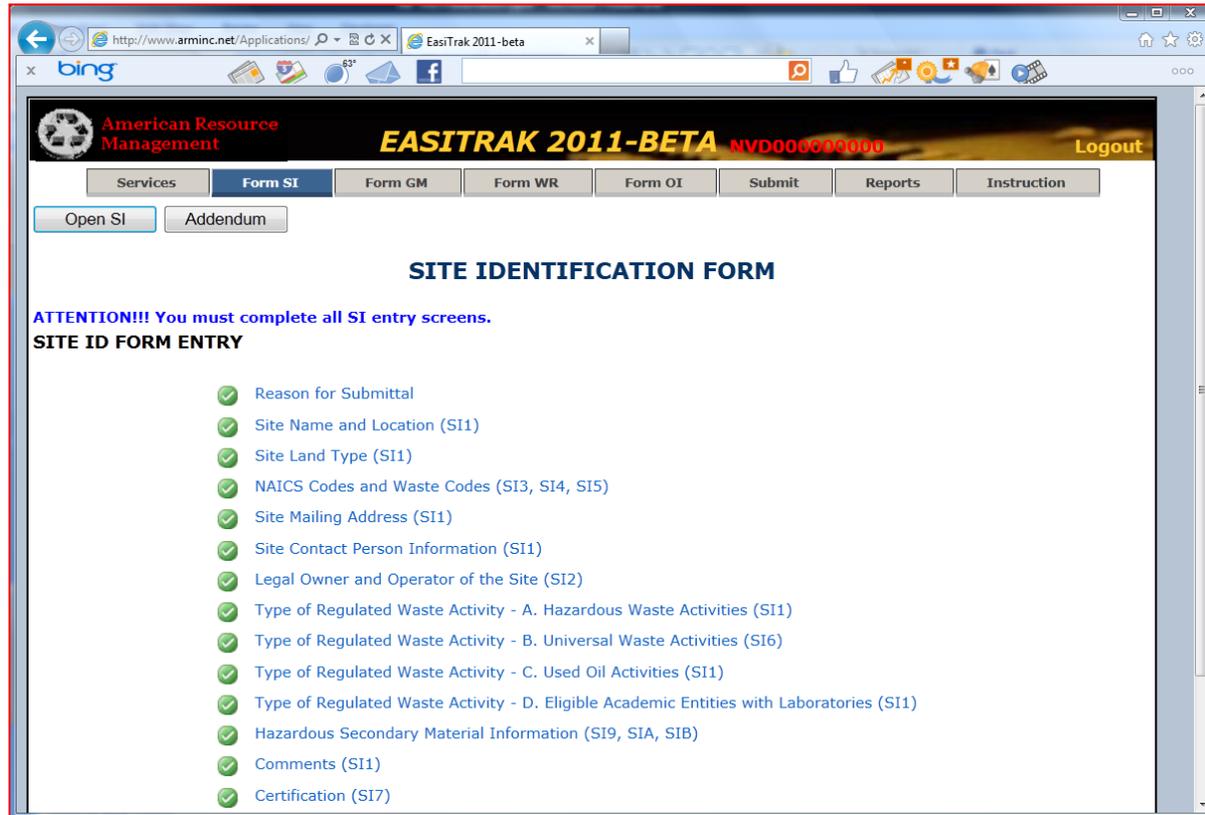
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Certification Records Listing (Click the image button in the first row to add new record)

Last Name	First Name	MI	Title	Signed Date	Actions
					
WAITES	WILIAM	J	PRESIDENT	12/08/2011	 

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If your Form SI screen has all green check marks then you have completed this form.



The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and the page title "EasiTrak 2011-beta". The browser's address bar shows "bing" and various icons. The website header includes "American Resource Management" and "EASITRAK 2011-BETA NVD000000000" with a "Logout" link. A navigation menu contains buttons for "Services", "Form SI", "Form GM", "Form WR", "Form OI", "Submit", "Reports", and "Instruction". Below the menu are "Open SI" and "Addendum" buttons. The main content area is titled "SITE IDENTIFICATION FORM" and includes a warning: "ATTENTION!!! You must complete all SI entry screens." followed by "SITE ID FORM ENTRY". A list of 15 items, each with a green checkmark, indicates that all required fields have been completed:

- Reason for Submittal
- Site Name and Location (SI1)
- Site Land Type (SI1)
- NAICS Codes and Waste Codes (SI3, SI4, SI5)
- Site Mailing Address (SI1)
- Site Contact Person Information (SI1)
- Legal Owner and Operator of the Site (SI2)
- Type of Regulated Waste Activity - A. Hazardous Waste Activities (SI1)
- Type of Regulated Waste Activity - B. Universal Waste Activities (SI6)
- Type of Regulated Waste Activity - C. Used Oil Activities (SI1)
- Type of Regulated Waste Activity - D. Eligible Academic Entities with Laboratories (SI1)
- Hazardous Secondary Material Information (SI9, SIA, SIB)
- Comments (SI1)
- Certification (SI7)

Once the SI form is complete you can initiate the GM forms. Select Form GM.

The screenshot displays the EasiTrak 2011 web application interface. The browser address bar shows the URL <http://www.arminc.net/Applications/>. The application header includes the American Resource Management logo, the title "EASITRAK 2011", the user ID "NV0000000000", and a "Logout" link. A navigation menu contains the following items: Services, Form SI, Form GM (highlighted with a red arrow), Form WR, Form OI, Submit, Reports, State, and Instruction. Below the navigation menu are buttons for "Open GM" and "Add GM", and a "Page range" field showing "0 - 0" with a "Search" button. The main content area is titled "WASTE GENERATION AND MANAGEMENT" and contains the following text: "The Waste Generation and Management Form (GM Form) is used for reporting on-site hazardous waste generation, management, and off-site shipment. The GM Form is divided into three sections that document 1) the source, characteristics, and quantity of hazardous waste generated; 2) the quantity of hazardous waste managed on-site along with the management method used; and 3) the quantity of hazardous waste shipped offsite for treatment, disposal, or recycling along with the off-site management method used. States and Regions submit GM form information via the GM1, GM2, GM3, GM4, and GM5 flat files." Below this text, it says "GM pages 0 - 0 of total 0". The footer contains the copyright notice: "Copyright© 2011 American Resource Management. All rights reserved".

To initiate a GM click on “Add GM”.

Services Form SI **Form GM** Form WR Form OI Submit Reports State Instruction

Open GM Add GM Page range 0 - 0 Search

WASTE GENERATION AND MANAGEMENT

The Waste Generation and Management Form (GM Form) is used for reporting on-site hazardous waste generation, management, and off-site shipment. The GM Form is divided into three sections that document 1) the source, characteristics, and quantity of hazardous waste generated; 2) the quantity of hazardous waste managed on-site along with the management method used; and 3) the quantity of hazardous waste shipped offsite for treatment, disposal, or recycling along with the off-site management method used. States and Regions submit GM form information via the GM1, GM2, GM3, GM4, and GM5 flat files.

GM pages 0 - 0 of total 0

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The GM Waste Characterization part of the data entry screen is displayed. Enter the waste description ensuring you do not use an illegal characters such as <, >, etc.

American Resource Management **EASITRAK 2011** NV0000000000

Create GM1 Cancel

WASTE GENERATION AND MANAGEMENT (GM)

GM1: New Page

A. Waste Description

B. EPA Hazardous Waste Code (GM2) (Click to select)

C. State Hazardous Waste Code (not available)

D. Source Code (Click to select source code)

E. Form Code (Click to select form code)

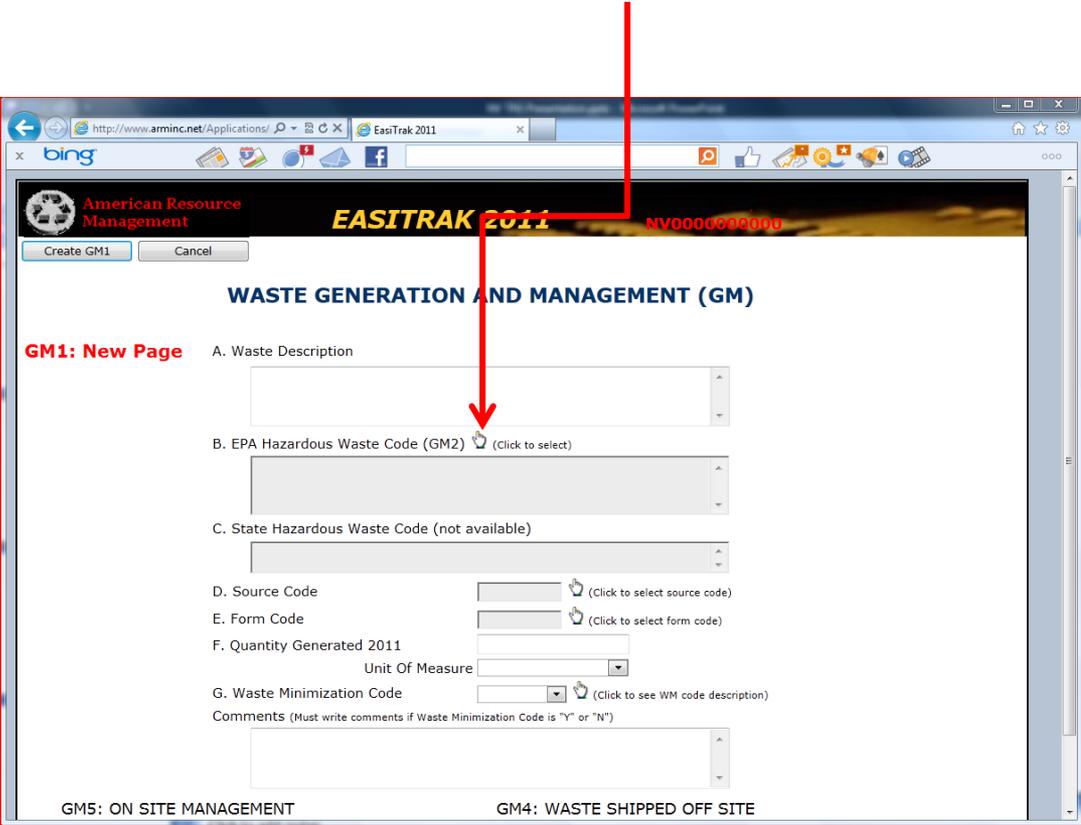
F. Quantity Generated 2011
Unit Of Measure

G. Waste Minimization Code (Click to see WM code description)

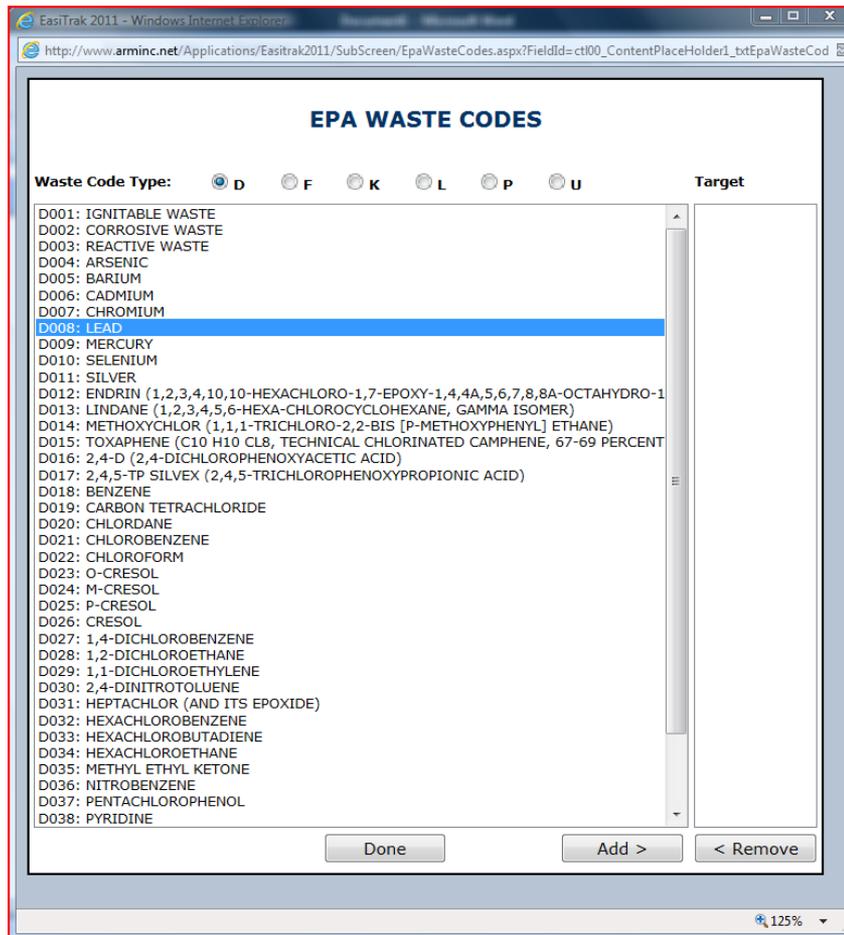
Comments (Must write comments if Waste Minimization Code is "Y" or "N")

GM5: ON SITE MANAGEMENT GM4: WASTE SHIPPED OFF SITE

To select waste codes you click on the standard icon used in Easitrak to show a pick list or selection screen.



Select the EPA Waste Code category and use the “Add >” key at the bottom to move the waste code to the right. If you accidentally add the wrong waste code use the “<Remove” key. IMPORTANT to Save your data select the “Done” button at bottom of the screen.



In this example I selected “D001” then clicked on the “Add >” button to move to the right and clicked on “Done” to save my choices.

EPA WASTE CODES

Waste Code Type: D F K L P U

Target: D001

D002: CORROSIVE WASTE
D003: REACTIVE WASTE
D004: ARSENIC
D005: BARIUM
D006: CADMIUM
D007: CHROMIUM
D008: LEAD
D009: MERCURY
D010: SELENIUM
D011: SILVER
D012: ENDRIN (1,2,3,4,10,10-HEXACHLORO-1,7-EPOXY-1,4,4A,5,6,7,8,8A-OCTAHYDRO-1,4-DIBENZO[1,2-B:4,5-E]PHE-2,3-DIOL)

D013: LINDANE (1,2,3,4,5,6-HEXA-CHLOROCYCLOHEXANE, GAMMA ISOMER)
D014: METHOXYCHLOR (1,1,1-TRICHLORO-2,2-BIS [P-METHOXYPHENYL] ETHANE)
D015: TOXAPHENE (C10 H10 CL8, TECHNICAL CHLORINATED CAMPHERE, 67-69 PERCENT CHLORINE)
D016: 2,4-D (2,4-DICHLOROPHOENYOACETIC ACID)
D017: 2,4,5-TP SILVEX (2,4,5-TRICHLOROPHOENYOXYPROPIONIC ACID)
D018: BENZENE
D019: CARBON TETRACHLORIDE
D020: CHLORDANE
D021: CHLOROBENZENE
D022: CHLOROFORM
D023: O-CRESOL
D024: M-CRESOL
D025: P-CRESOL
D026: CRESOL
D027: 1,4-DICHLOROBENZENE
D028: 1,2-DICHLOROETHANE
D029: 1,1-DICHLOROETHYLENE
D030: 2,4-DINITROTOLUENE
D031: HEPTACHLOR (AND ITS EPOXIDE)
D032: HEXACHLOROBENZENE
D033: HEXACHLOROBUTADIENE
D034: HEXACHLOROETHANE
D035: METHYL ETHYL KETONE
D036: NITROBENZENE
D037: PENTACHLOROPHENOL
D038: PYRIDINE
D039: TETRACHLOROETHYLENE

Done Add > < Remove

Most states do not have state waste codes and this will depend on your EPA ID number. Next select the Source Code, Form Code, Waste Minimization Code selecting the hand and selecting the correct code from the list.

The screenshot shows a web browser window with the URL <http://www.arminc.net/Applications/> and a tab titled "EasiTrak 2011". The page header includes the "American Resource Management" logo and the text "EASITRAK 2011" and "NV000000000". Below the header are "Create GM1" and "Cancel" buttons. The main section is titled "WASTE GENERATION AND MANAGEMENT (GM)".

GM1: New Page

A. Waste Description

B. EPA Hazardous Waste Code (GM2) (Click to select)
D001

C. State Hazardous Waste Code (not available)

D. Source Code (Click to select source code)

E. Form Code (Click to select form code)

F. Quantity Generated 2011
Unit Of Measure

G. Waste Minimization Code (Click to see WM code description)

Comments (Must write comments if Waste Minimization Code is "Y" or "N")

GM5: ON SITE MANAGEMENT GM4: WASTE SHIPPED OFF SITE

A red arrow points from the top of the page down to the "Source Code" field.

Enter the quantity of waste generated in 2011 and select the Unit of Measure if available for your state (some states default to pounds) . You can enter any comments as well on this screen. Once you have completed the data entry for the waste description, select the “Create GM1” button.

The screenshot shows the EASITRAK 2011 web application interface. The browser address bar displays <http://www.arminc.net/Applications/>. The page header includes the American Resource Management logo and the text "EASITRAK 2011". Below the header, there are "Create GM1" and "Cancel" buttons. The main content area is titled "WASTE GENERATION AND MANAGEMENT (GM)" and contains the following sections:

- GM1: New Page**
- A. Waste Description**: A large text input field.
- B. EPA Hazardous Waste Code (GM2)**: A dropdown menu with "D001" selected. A tooltip "(Click to select)" is visible.
- C. State Hazardous Waste Code (not available)**: A dropdown menu.
- D. Source Code**: A dropdown menu with a tooltip "(Click to select source code)".
- E. Form Code**: A dropdown menu with a tooltip "(Click to select form code)".
- F. Quantity Generated 2011**: A text input field.
- Unit Of Measure**: A dropdown menu.
- G. Waste Minimization Code**: A dropdown menu with a tooltip "(Click to see WM code description)".
- Comments (Must write comments if Waste Minimization Code is "Y" or "N")**: A large text input field.

At the bottom of the form, there are two radio button options: "GM5: ON SITE MANAGEMENT" and "GM4: WASTE SHIPPED OFF SITE". A red box highlights the "Create GM1" button and the "Unit Of Measure" dropdown menu.

Once you select the “Create GM” button, the waste characterization information is saved and now you can select the Waste Shipped Off Site or On Site Management by Selecting the sheet of with the gold star.

Management **EASITRAK 2011** NV0000000000

Save Cancel

WASTE GENERATION AND MANAGEMENT (GM)

Please add GM4 and/or GM5 records by clicking the new image button below

GM1: New Page

A. Waste Description
PAINT SOLVENT WITH CHLORINATED PAINT CLEANING SOLUTION.

B. EPA Hazardous Waste Code (GM2) (Click to select)
D001

C. State Hazardous Waste Code (not available)

D. Source Code G06 (Click to select source code)

E. Form Code W202 (Click to select form code)

F. Quantity Generated 2011 1240
Unit Of Measure 1. POUNDS

G. Waste Minimization Code X (Click to see WM code description)

Comments (Must write comments if Waste Minimization Code is "Y" or "N")

GM5: ON SITE MANAGEMENT

GM4: WASTE SHIPPED OFF SITE

When you select the “Waste Shipped Off Site” the box below is displayed. enter the EPA ID Number of the Off Site Facility (TSDf), the quantity shipped, and select the off-site management method code, then select the “Save and Close Button”.

EasiTrak 2011 - Windows Internet Explorer
http://www.arminc.net/Applications/Easitrak2011/SubScreen/OffSiteProcess.aspx?PageNumber=1&SeqNumber=0

Save and Close

OFF-SITE PROCESS SYSTEM

Add New Off-Site Management Information

EPA ID of Off-Site Facility Shipped To

Total Quantity Shipped in 2011
(Unit of measure is same as that in GM1)

Off-Site Management Method Code (Select code from the list box)

Management Method Codes

- H010 - Metals recovery including retorting, smelting, chemical, etc.
- H020 - Solvents recovery
- H039 - Other recovery or reclamation for reuse including acid regeneration, organics recovery, etc. (spec
- H040 - Incineration - thermal destruction other than use as a fuel
- H050 - Energy recovery at this site - use as fuel (includes on-site fuel blending)
- H061 - Fuel blending prior to energy recovery at another site
- H071 - Chemical reduction with or without precipitation
- H073 - Cyanide destruction with or without precipitation
- H075 - Chemical oxidation
- H076 - Wet air oxidation
- H077 - Other chemical precipitation with or without pre-treatment
- H081 - Biological treatment with or without precipitation. Do not include treatment in an exempt wastew.
- H082 - Adsorption
- H083 - Air or steam stripping
- H101 - Sludge treatment and/or dewatering
- H103 - Absorption
- H111 - Stabilization or chemical fixation prior to disposal at another site
- H112 - Macro-encapsulation prior to disposal at another site
- H121 - Neutralization only (no other treatment)

125%

In the bottom right corner of the data entry screen you will see the row that was added for Waste Shipped Off Site. You can edit this line or delete this line using the icons on the row.

WASTE GENERATION AND MANAGEMENT (GM)

Please add GM4 and/or GM5 records by clicking the new image button below

GM1: New Page

A. Waste Description
PAINT SOLVENT WITH CHLORINATED PAINT CLEANING SOLUTION.

B. EPA Hazardous Waste Code (GM2) (Click to select)
D001

C. State Hazardous Waste Code (not available)

D. Source Code
G06 (Click to select source code)

E. Form Code
W202 (Click to select form code)

F. Quantity Generated 2011
1240
Unit Of Measure 1. POUNDS

G. Waste Minimization Code
X (Click to see WM code description)

Comments (Must write comments if Waste Minimization Code is "Y" or "N")

GM5: ON SITE MANAGEMENT

GM4: WASTE SHIPPED OFF SITE

Off Site EPA Id	MM Code	Quantity	Edit	Del
ID0000000000	H040	300		

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Once you have added all the Waste Shipped Off Site lines, click on the "Save" button to save your data.

WASTE GENERATION AND MANAGEMENT (GM)

Please add GM4 and/or GM5 records by clicking the new image button below

GM1: New Page

A. Waste Description
PAINT SOLVENT WITH CHLORINATED PAINT CLEANING SOLUTION.

B. EPA Hazardous Waste Code (GM2) (Click to select)
D001

C. State Hazardous Waste Code (not available)

D. Source Code
G06 (Click to select source code)

E. Form Code
W202 (Click to select form code)

F. Quantity Generated 2011
1240
Unit Of Measure 1. POUNDS

G. Waste Minimization Code
X (Click to see WM code description)

Comments (Must write comments if Waste Minimization Code is "Y" or "N")

GM5: ON SITE MANAGEMENT

GM4: WASTE SHIPPED OFF SITE

Off Site EPA Id	MM Code	Quantity	Edit	Del
1D0000000000	H040	300		

The GM Form you just added is now displayed in this grid table. You can repeat this for all GM forms that need to be added.

The screenshot shows the EASITRAK 2011 web application interface. At the top, there is a navigation bar with the American Resource Management logo, the title "EASITRAK 2011", and a user ID "NV0000000000". Below this is a menu with options: Services, Form SI, Form GM (selected), Form WR, Form OI, Submit, Reports, State, and Instruction. There are also buttons for "Open GM" and "Add GM", and a "Page range" selector set to "1 - 1" with a "Search" button.

WASTE GENERATION AND MANAGEMENT

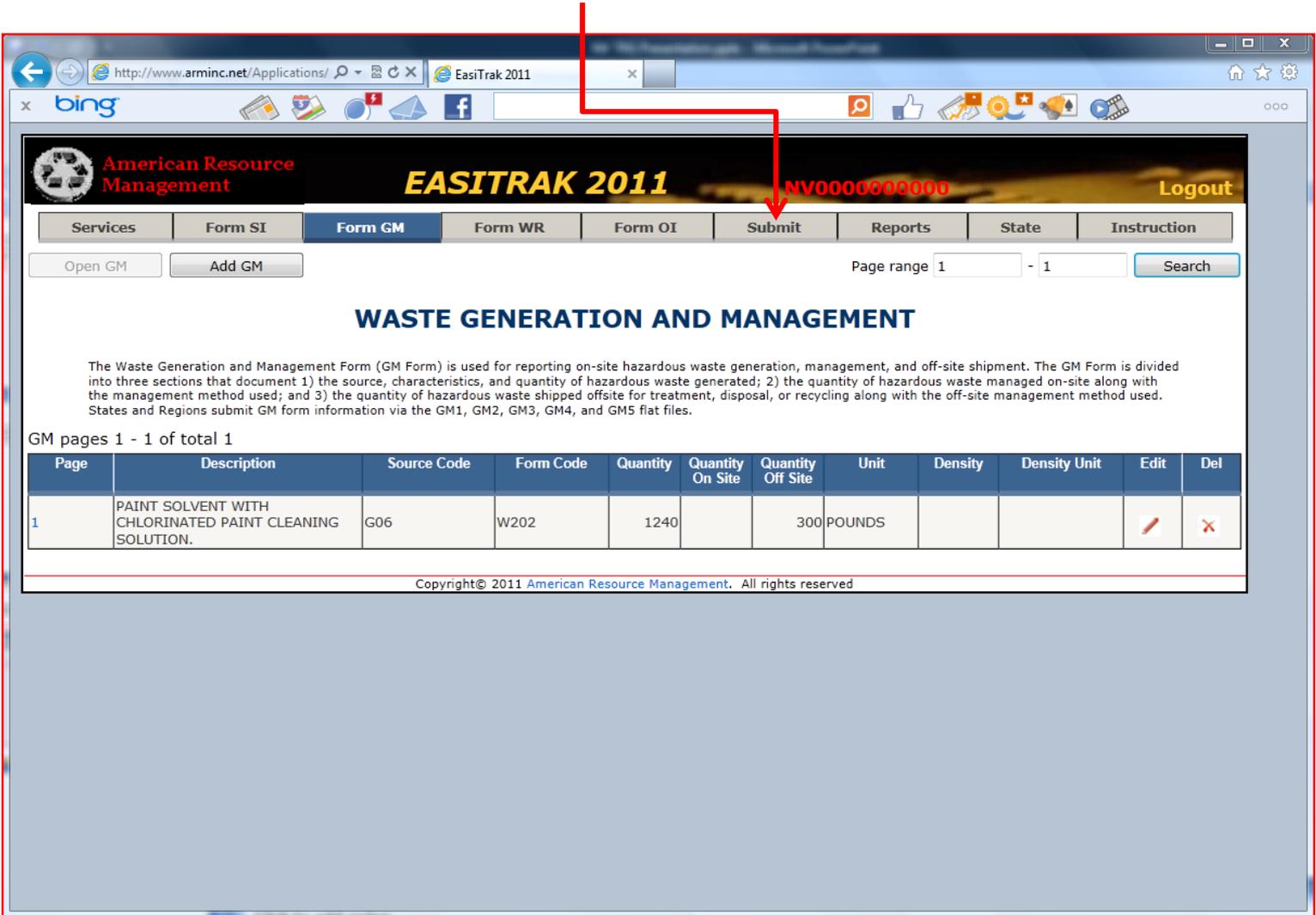
The Waste Generation and Management Form (GM Form) is used for reporting on-site hazardous waste generation, management, and off-site shipment. The GM Form is divided into three sections that document 1) the source, characteristics, and quantity of hazardous waste generated; 2) the quantity of hazardous waste managed on-site along with the management method used; and 3) the quantity of hazardous waste shipped offsite for treatment, disposal, or recycling along with the off-site management method used. States and Regions submit GM form information via the GM1, GM2, GM3, GM4, and GM5 flat files.

GM pages 1 - 1 of total 1

Page	Description	Source Code	Form Code	Quantity	Quantity On Site	Quantity Off Site	Unit	Density	Density Unit	Edit	Del
1	PAINT SOLVENT WITH CHLORINATED PAINT CLEANING SOLUTION.	G06	W202	1240		300	POUNDS				

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Once you have completed the data entry, you need to submit your report. Select the “Submit” tab.



The screenshot shows the EASITRAK 2011 web application interface. The browser address bar displays the URL <http://www.arminc.net/Applications/>. The page header includes the American Resource Management logo, the title "EASITRAK 2011", and a user ID "NV0000000000" with a "Logout" link. The navigation menu contains tabs for Services, Form SI, Form GM (selected), Form WR, Form OI, Submit, Reports, State, and Instruction. Below the navigation menu are buttons for "Open GM" and "Add GM", and a "Page range" selector set to "1 - 1" with a "Search" button. The main content area is titled "WASTE GENERATION AND MANAGEMENT" and contains a paragraph explaining the GM Form. Below the text, it indicates "GM pages 1 - 1 of total 1". A table displays the waste generation data for page 1.

Page	Description	Source Code	Form Code	Quantity	Quantity On Site	Quantity Off Site	Unit	Density	Density Unit	Edit	Del
1	PAINT SOLVENT WITH CHLORINATED PAINT CLEANING SOLUTION.	G06	W202	1240		300	POUNDS				

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On the Submit Screen you click on the “Data Checker” button and if the data Passes the error check, you get a message “Data was passed by Checker”

The screenshot shows a web browser window with the URL <http://www.arminc.net/Application>. The page header includes the American Resource Management logo, the text "EASITRAK 2011", and a user ID "NV0000000000" with a "Logout" link. A navigation menu contains buttons for "Services", "Form SI", "Form GM", "Form WR", "Form OI", "Submit", "Reports", and "Instruction". Below this menu are three buttons: "Data Checker", "Error Reporter", and "Submit". The "Data Checker" button is highlighted with a red arrow. The main content area displays the heading "EASITRAK SUBMIT" followed by a list of instructions:

- Click the "Data Checker" button to validate data
- Click the "Submit" button to submit data to your State Administrator
- Data will be not available to edit after submitted. Contact your State Administrator to unlock the report if change is necessary.

A blue message "Data was passed by checker" is displayed, with a red arrow pointing to it from the right. Below this is a section titled "FORM SUMMARY" with the following details:

- SI Form:** The Site identification form was completed
- GM Form:** 1 page was found
- WR Form:** No page was found
- OI Form:** No off site was found

The footer contains the text: "Copyright© 2011 American Resource Management. All rights reserved".

Since the data passed the data checker you are now ready to submit your data by Selecting the “Submit” button.

Services Form SI Form GM Form WR Form OI **Submit** Reports Instruction

Data Checker Error Reporter **Submit**

EASITRAK SUBMIT

- Click the "Data Checker" button to validate data
- Click the "Submit" button to submit data to your State Administrator
- Data will be not available to edit after submitted. Contact your State Administrator to unlock the report if change is necessary.

Data was passed by checker

FORM SUMMARY

SI Form: The Site identification form was completed

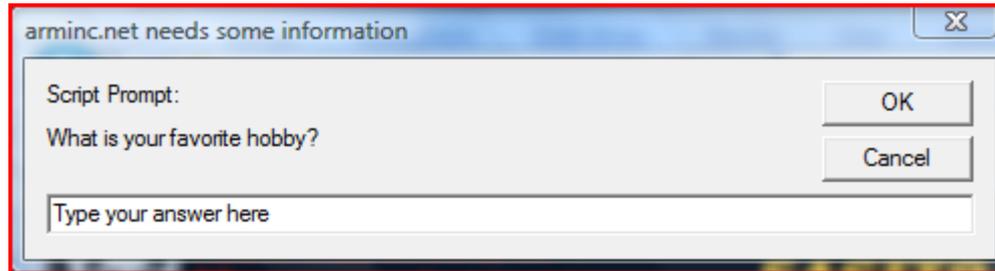
GM Form: 1 page was found

WR Form: No page was found

OI Form: No off site was found

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A question box will pop up asking you 1 of the 4 questions you answered when you registered your EPA ID and obtained access to Easitrak. Click on “OK”.



If you do not get this box, see our support page at www.arminc.net

The message tells you that your data has been submitted to the state. You will need to click on the “Reports” page to print documents to mail to the State. This varies for each State but based on your EPA ID Number, the software tells you for your state.

Services Form SI Form GM Form WR Form OI **Submit** Reports **Instruction** Logout

Data Checker Error Reporter Submit

EASITRAK SUBMIT

- Click the "Data Checker" button to validate data
- Click the "Submit" button to submit data to your State Administrator
- Data will be not available to edit after submitted. Contact your State Administrator to unlock the report if change is necessary.

Data has been submitted to state!
Please print, sign and mail the declaration page to the State for your report to be accepted and complete.

FORM SUMMARY

SI Form: The Site identification form was completed

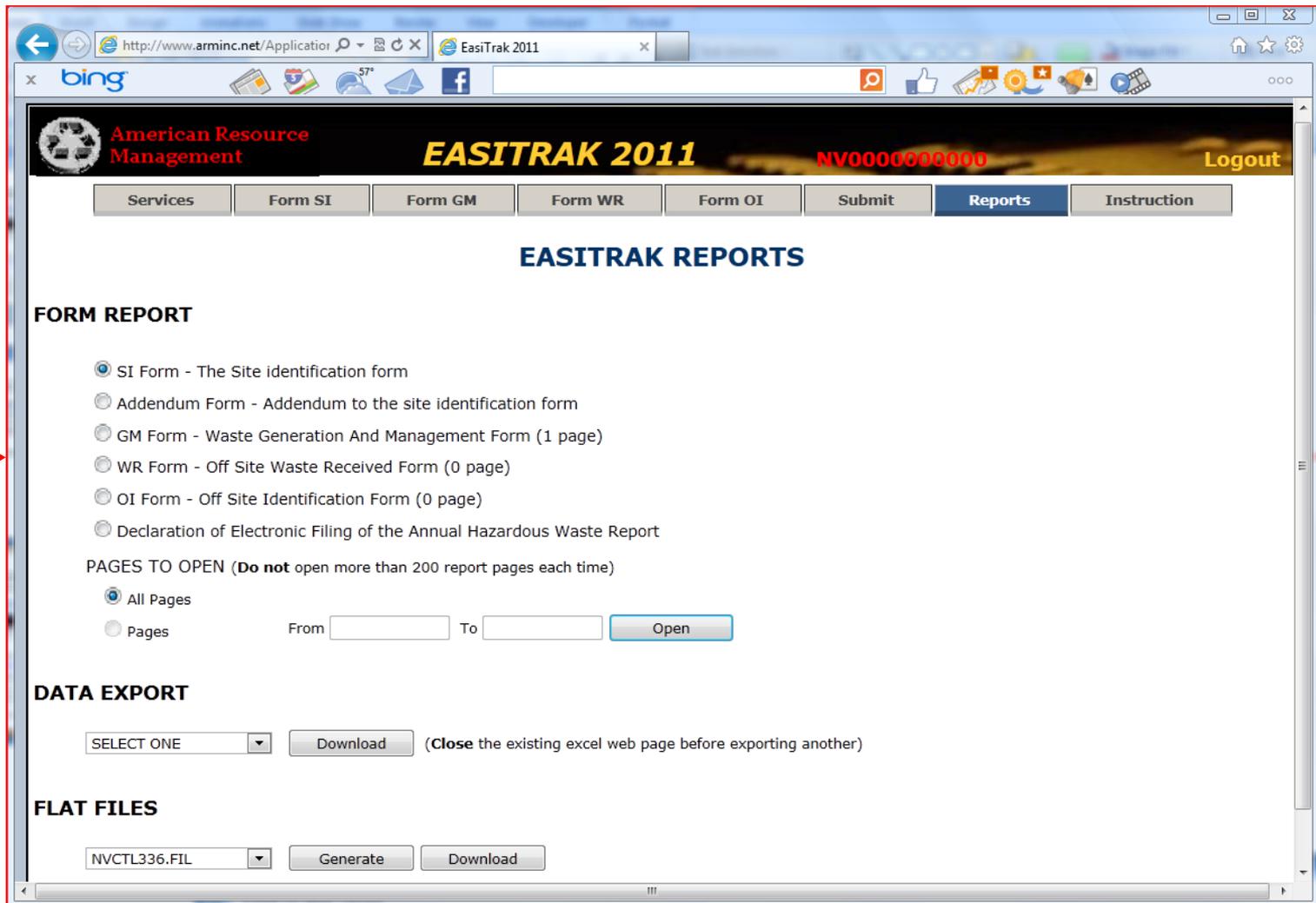
GM Form: 1 page was found

WR Form: No page was found

OI Form: No off site was found

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From this page you can print copies of your reports at any time, forever. Based on what Information is listed for your State on the StateInfo page, you will need to send the State Certain forms. Typically the “Declaration of Electronic Filing of the Annual HW Report.



The screenshot displays the EASITRAK 2011 web application interface. The browser address bar shows the URL <http://www.arminc.net/Application>. The page header includes the American Resource Management logo, the title "EASITRAK 2011", the user ID "NV0000600000", and a "Logout" link. A navigation menu contains buttons for "Services", "Form SI", "Form GM", "Form WR", "Form OI", "Submit", "Reports", and "Instruction". The "Reports" button is highlighted.

EASITRAK REPORTS

FORM REPORT

- SI Form - The Site identification form
- Addendum Form - Addendum to the site identification form
- GM Form - Waste Generation And Management Form (1 page)
- WR Form - Off Site Waste Received Form (0 page)
- OI Form - Off Site Identification Form (0 page)
- Declaration of Electronic Filing of the Annual Hazardous Waste Report

PAGES TO OPEN (Do not open more than 200 report pages each time)

All Pages

Pages From To

DATA EXPORT

(Close the existing excel web page before exporting another)

FLAT FILES

Review of HW Reporting with Easitrak

- Remember you have to register each reporting year as a new user and you answer security questions you will need when you submit your report
- You do not have to complete the report at one sitting, just the screen you are working in, remember to save your data
- Remember to use icons to have pop up screens for data entry. Remember for addresses enter your zip code first and then pick the correct city from the pop up screen.
- Once you have completed your report you will need to select “Check Data”. If your data passes you can submit your data, remember additional form(s) you mail have to sign and mail in to your State.
- Always go to our support page at www.arminc.net
- Assistance is available by emailing ARM at info@arminc.net