



Department of Toxic Substances Control

EO-95-001-PP

DEPARTMENT OF TOXIC SUBSTANCES CONTROL

OFFICIAL PROCEDURE

DOCUMENT #: EO-95-001-PP

TITLE: PUBLIC RECORDS POLICY & PROCEDURES

Effective Date: January 1, 1995

Expiration Date: N/A

Supersedes: N/A

DEPARTMENT MANAGEMENT MANUAL

- | | | | |
|----------|--|----------|--|
| <u>X</u> | Volume 1 - Introduction | <u>X</u> | New |
| <u>X</u> | Volume 2 - Permits | | |
| <u>X</u> | Volume 3 - Site Mitigation | | Revision
(Including name
change) |
| <u>X</u> | Volume 4 - Surveillance & Enforcement | | |
| <u>X</u> | Volume 5 - Health and Safety | | |
| <u>X</u> | Volume 6 - Planning and Environmental Analysis | | |

DESCRIPTION: Provides guidance to staff for responding to Public Information requests.

APPROVED BY: William F. Soo Hoo
William F. Soo Hoo
Director

January 4, 1995
Date

cc: Department Technical Reference Center