

CLOSURE PLAN CONTENTS AND TECHNICAL REVIEW

3.1 - FACILITY IDENTIFICATION

Facility identification consists basically of the facility's name, address, and other pertinent information about who owns and or operates the facility. If the closure plan is being reviewed as part of a permit Part B application, then this information should have already been provided in Chapter 9.1 of the Permit Writer Instructions and no further review here is necessary. If the closure plan is submitted by an ISD facility, the information needed here may be found in a Part A application. However, it should also be provided in the closure plan to ensure that all information is current.

The permit writer should review this section of the closure plan to ensure that, at a minimum, the facility provided the following:

1. Facility Name - This should be the facility's official or legal name.
2. EPA ID Number - Every facility is required to have an EPA Identification Number. If the facility does not have one, the permit writer should tell the owner or operator that they need to apply for a number with the Department by completing EPA Form 8700-12.
3. Facility Address - This must be a physical address, and not a post office box or route number. If the facility lacks a street name, give the most accurate alternative geographic information (e.g., section number or quarter section number from county records, or for example, state that the facility is located near the intersection of Interstate Highway 5 and Route 42).
4. Mailing Address - This is where all correspondence will be mailed to. If this is the same as the Location Address, this should be stated.
5. Contact Person - The name, title, and work telephone number of a person who is authorized to represent the facility, thoroughly familiar with the operation of the facility and with the facts reported in the Closure Plan and who can be contacted by the Department should be provided.
6. Facility Operator - This is the legal name of the person, firm, public organization, or any other entity which operates the facility. This may or may not be the same as the facility name. The operator of the facility is the legal entity which controls the facility's operation rather than the plant or site manager. Do not use the colloquial name. The operator's telephone number and address should also be provided.
7. Facility Owner - The legal name, telephone number and address of the facility owner should be provided. If the facility and land owner are the same person, this should be indicated.
8. Preparer of closure plan - Provide the name, address, and phone number of land owner.
9. Nature of Business - A brief description of the nature of the business should be provided.
10. Environmental Permits - If closure activities are to involve, in some manner, other environmentally permitted operations at the facility, the appropriate permits, e.g., NPDES, Air Source Emission, etc., should be referenced. For example, if wastes are to be treated and discharged via an NPDES permitted outfall, the key provisions of the permit should be referenced.
11. Certification - The following certification language must be included and signed by a person described in 22 CCR [66270.11\(a\)](#):

CERTIFICATION

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

WP File Name: CH0301_C.MAN

List of Examples:

List of Attachments:

List of References:

List of Appendices: