

PERMITTING ENHANCEMENT WORK PLAN: ADDED ITEMS

Below are actions identified during the implementation period of the work plan, and were added to the work plan effort. The table is color coordinated: Tasks complete (green), and tasks to be completed by 30 June 2016 (orange).

Action	Deliverable	Target Completion	Date Completed
Notice of Deficiency (NOD) Process Improvement/ LLS Phase 3			
A-1	Perform a Lean Six Sigma study to evaluate how to improve the Notice of Deficiency (NOD) process.	7/31/2015	7/31/2015
A-2	Develop guidance for implementation of the pre-application meeting, including but not limited to the following: <ul style="list-style-type: none"> • Meeting agenda • How to prepare for and conduct the meeting 	12/31/2015	7/01/2015
A-3	Develop a model NOD as a tool for use by permit writers in issuing NODs.	3/31/2016	3/29/2016
A-4	Develop guidance that the permit writer should use when conducting a meeting with the facility after a NOD has been issued to discuss the deficiencies. Guidance would include: <ul style="list-style-type: none"> • Setting up, preparing for, and conducting the NOD meeting • Standard meeting agenda 	3/31/2016	3/29/2016
A-5	Further develop and refine the technical completeness checklist and associated applicant guidance on its use. Reorganize the checklist if necessary, based on the model application organization.	6/30/2016	In Progress
Imminent and Substantial Danger			
A-6	Develop a list of questions to identify potential "imminent and substantial" scenarios. (Related to Goal 5 Action 2)	8/31/2015	8/31/2015
Violations as Basis for Permit Denial			
A-7	Obtain input from the public, legislature, and regulated community on the process for determining when violations justify revocation or denial of a permit. (Related to Goal 5 Action 7)	12/31/2015	12/11/2015
A-8	(Draft Violation Scoring Procedure) Develop a basis for regulations for determining when violations justify revocation or denial of a permit. (Related to Goal 5 Action 7)	6/30/2016	In Progress
Training Actions			
A-9	Develop boot camp training program for new permit writers.	6/30/2016	In Progress
EnviroStor Actions			
A-10	EnviroStor Project Management Upgrades <ul style="list-style-type: none"> • Beta testing, user acceptance testing, creating and reviewing guidance documentation, training and full implementation. (Related to Goal 10 Action 2)	6/30/2016	In Progress