

**PERMIT BY RULE
TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
INSPECTION CHECKLIST**

Collection Facility Name: _____ EPA ID No.: CAH _____

Collection Address: _____

City: _____ Zip Code: _____

Sponsor Agency: _____

Sponsor Agency Contact Person: _____ Phone: _____

Contractor Name: _____

Contractor Contact Person: _____ Phone: _____

Date Inspected: _____ Inspection Agency : _____

Lead Inspector: _____ Phone: _____

INDEX

	Page
A. SUBMITTAL	2
B. DOCUMENTATION REQUIREMENTS	2
C. CESQG WASTE ACCEPTED AT FACILITY .	4
D. WALKTHROUGH OBSERVATIONS .	4
E. WASTE HANDLING PROCEDURES.	6
F. FACILITY CLEAN UP	7
G. VARIANCES GRANTED	7

**PERMIT BY RULE
TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
INSPECTION CHECKLIST**

NOTE: The violations cited below are from California Health and Safety Code (HSC), sections 25100 et seq. and Title 22, California Code of Regulations (Title 22, Cal. Code Regs.).

CHECKLIST ELEMENT	<u>YES</u>	<u>NO</u>	<u>COMMENT</u>
A. SUBMITTAL: Have the following documents been submitted by the operator of the THHWCF?			
1. THHWCF Permit by Rule Notification form (DTSC 8464) [Title 22, Cal. Code Regs., section 66270.60(d)(5)(A)]	___	___	_____
B. DOCUMENTATION REQUIREMENTS: Does the THHWCF have the following documents at the site?			
2. Receipt or proof of mailing PBR notification to CUPA or DTSC (if there is no CUPA) [HSC 25218.2]	___	___	_____
An operation plan with the following information:			
3. Description of location and address of THHWCF. [Title 22, Cal. Code Regs., section 67450.4(b)(1)]	___	___	_____
4. Map showing THHWCF perimeters and traffic Pattern. [Title 22, Cal. Code Regs., sections 67450.4(b)(2) and 66270.14(b)(18)(A), (F), (G), (H), (J), and (L)]	___	___	_____
5. List of days and hours of operation. [Title 22, Cal. Code Regs., section 67450.4(b)(3)]	___	___	_____
6. Name, address and identification number of the THHWCF. [Title 22, Cal. Code Regs., section 67450.4(b)(4)]	___	___	_____
7. Name, address and telephone number of contact person for the THHWCF. [Title 22, Cal. Code Regs., section 67450.4(b)(5)]	___	___	_____
8. Site supervisor name(s). [Title 22, Cal. Code Regs., section 67450.4(b)(6)]	___	___	_____
9. Description of length of time the waste will be held At the THHWCF. [Title 22, Cal. Code Regs., section 67450.4(b)(7)]	___	___	_____

**PERMIT BY RULE
 TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
 INSPECTION CHECKLIST**

		<u>YES</u>	<u>NO</u>	<u>COMMENT</u>
10.	Description of operation procedure in the event of inclement weather. [Title 22, Cal. Code Regs., section 67450.4(b)(8)]	—	—	_____
11.	Description of measures to be taken to ensure all waste is removed from collection site and all contaminated structures, equipment, and soil are either decontaminated or removed. [Title 22, Cal. Code Regs., section 67450.4(b)(10)]	—	—	_____
12.	Training documents as specified in Title 22, Cal. Code Regs., sections 66264.16(d) and 67450.4(b)(11).	—	—	_____
13.	Contingency plan which describes the following: [Title 22, Cal. Code Regs., sections 67450.4(b)(12); and 66265.52]			
	a) actions to take	—	—	_____
	b) local arrangements	—	—	_____
	c) emergency coordinator list	—	—	_____
	d) list of equipment	—	—	_____
	e) evacuation plan	—	—	_____
	f) offsite contingency temporary storage location	—	—	_____
14.	Copy of documents as specified in Title 22, Cal. Code Regs., section 66264.17(c) if applicable. [Ignitables, Reactives, & Incompatible wastes] [Title 22, Cal. Code Regs., section 67450.4(b)(13)]	—	—	_____
15.	If bulking solvents, oil-based paints or gasoline, Regs., follows a written protocol approved by local fire & air pollution prevention agencies. [Title 22, Cal. Code Regs., section 67450.4(b)(14)]	—	—	_____
16.	Copies of all local permits obtained. [Title 22, Cal. Code Regs., section 67450.4(b)(16)]	—	—	_____
17.	A written agreement between the property owner And the operator if different. [Title 22, Cal. Code Regs., section 67450.4(b)(17)]	—	—	_____

**PERMIT BY RULE
 TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
 INSPECTION CHECKLIST**

	<u>YES</u>	<u>NO</u>	<u>COMMENT</u>
18. A written agreement between the contractor and the operator. [Title 22, Cal. Code Regs., section 67450.4(b)(18)]	___	___	_____
19. Generator requirements, Title 22, Cal. Code Regs. Chapter 12 (refer to generator checklist).	___	___	_____
C. IF CESQG WASTE IS ACCEPTED, NOTE ON THE DTSC 8464 AND FOLLOW THESE PROCEDURES:			
20. A description of how CESQG HW will be received separately from the HHW: a) either accepts at different hours or b) receives at separate receiving area from other HHW. [Title 22, Cal. Code Regs., section 67450.4(b)(9)]	___	___	_____
Up to 27 gallons or 220 pounds, but not more than 100 kg/month and certain conditions are met [HSC 25185.5]			
21. Maintains separate record identifying name, address, and identification number (if available) of CESQG, types and quantities of hazardous wastes accepted, and the fees paid to the THHWCF for the management of those wastes. [Title 22, Cal. Code Regs., section 67450.4(g)]	___	___	_____
D. WALKTHROUGH OBSERVATIONS:			
22. Location of HHW handling area is clearly marked to control public access. [Title 22, Cal. Code Regs., section 67450.4(d)(1)]	___	___	_____
23. Facility has a buffer zone which has written approval of local agencies. [Title 22, Cal. Code Regs., section 67450.4(d)(2)]	___	___	_____
24. Facility is large enough to accommodate all equipment, personnel, and anticipated number of vehicles for a safe operation. [Title 22, Cal. Code Regs., section 67450.4(d)(3)]	___	___	_____
25. Facility is paved with asphalt or concrete in good repair. [Title 22, Cal. Code Regs., section 67450.4(d)(4)]	___	___	_____
26. All waste handling areas except traffic lane are covered with contiguous plastic sheeting of at least 6 mil thickness. [Title 22, Cal. Code Regs., section 67450.4(d)(4)]	___	___	_____

**PERMIT BY RULE
 TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
 INSPECTION CHECKLIST**

	<u>YES</u>	<u>NO</u>	<u>COMMENT</u>
27. Any torn plastic is repaired or replaced immediately. [Title 22, Cal. Code Regs., section 67450.4(d)(4)]	___	___	_____
28. There is a physical barrier to delineate the perimeter of HHW handling and storage areas. [Title 22, Cal. Code Regs., section 67450.4(d)5]	___	___	_____
29. The area(s) or structure(s) has the written approval of local agencies, to store ignitable and/or reactive waste. [Title 22, Cal. Code Regs., section 67450.4(d)(6)]	___	___	_____
30. Waste handling area(s) is covered during excessive heat or precipitation. [Title 22, Cal. Code Regs., section 67450.4(d)(7)]	___	___	_____
31. Warning signs are posted in the receiving, handling and storage areas in English and other languages predominant in the area which state "Danger! Hazardous Waste Area - Unauthorized Personnel Keep Out". [Title 22, Cal. Code Regs., section 67450.4(d)(8)]	___	___	_____
32. Warning signs are legible from a distance of at least 25 feet. [Title 22, Cal. Code Regs., section 67450.4(d)(8)(B)]	___	___	_____
33. Storage area is a secured area with controlled access or is surrounded by a fence or monitored by 24-hour surveillance system. [Title 22, Cal. Code Regs., section 67450.4(d)(9)(C)]	___	___	_____
34. If operating during hours of darkness there is artificial lighting which provides a safe operating facility. [Title 22, Cal. Code Regs., section 67450.4(d)(9)(D)]	___	___	_____
35. There is a separate storage area for wastes which are ready to be transported off-site. [Title 22, Cal. Code Regs., section 67450.4(d)(9)(E)]	___	___	_____
36. Local agency has approved the traffic control. [Title 22, Cal. Code Regs., section 67450.4(d)(10)(A) & (B)]	___	___	_____
37. Traffic is routed in a one-way direction to minimize backing up or turning around. [Title 22, Cal. Code Regs., section 67450.4(d)(10)(C)]	___	___	_____
38. Persons delivering wastes remain in their vehicles while in the waste acceptance area of the facility. [Title 22, Cal. Code Regs., section 67450.4(d)(10)(D)]	___	___	_____

**PERMIT BY RULE
 TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
 INSPECTION CHECKLIST**

		<u>YES</u>	<u>NO</u>	<u>COMMENT</u>
E. WASTE HANDLING PROCEDURES:				
39.	Waste handling performed by trained personnel which provides safety for the participants and workers. [Title 22, Cal. Code Regs., section 66265.16(d)]	___	___	_____
40.	Bulking of wastes is done in a manner which prevents the mixing of incompatible wastes. [Title 22, Cal. Code Regs., section 67450.4(e)(1)(A)]	___	___	_____
41.	Bulking of wastes is performed in a secured area away from the receiving area. [Title 22, Cal. Code Regs., section 67450.4(e)(1)(B)]	___	___	_____
42.	Limit bulking and filtering of wastes to paints, compatible solvents, gasoline, antifreeze, used oil, and roofing tar. [Title 22, Cal. Code Regs., section 67450.4(e)(2)]	___	___	_____
43.	Does not bulk solvents, oil-based paints or gasoline during hours when wastes are being accepted at THHWCF. [Title 22, Cal. Code Regs., section 67450.4(e)(2)(A)]	___	___	_____
44.	If bulking solvents, oil-based paints or gasoline during waste acceptance hours follows the written protocol approved by local agencies. [Title 22, Cal. Code Regs., section 67450.4(e)(2)(B)]	___	___	_____
45.	Bulks, packages, and ships used oil to a facility authorized to receive used oil pursuant to HSC Section 25200. [Title 22, Cal. Code Regs., section 67450.4(e)(3)]	___	___	_____
46.	Packages, sorts, and labels waste in accordance with Department of Transportation (DOT) requirements pursuant to Code of Federal Regulation (CFR), Title 49, Subchapter C. [Title 22, Cal. Code Regs., section 67450.4(e)(4)]	___	___	_____
47.	Personnel who handle waste meet training requirements specified in Title 22, Cal. Code Regs., section 66264.16(a) and California Occupational Safety and Health Administration (Cal.OSHA), Title 8, Cal. Code Regs. requirements. [Title 22, Cal. Code Regs., section 67450.4(e)(5)]	___	___	_____

**PERMIT BY RULE
 TEMPORARY HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY
 INSPECTION CHECKLIST**

F. FACILITY CLEAN-UP:

YES NO COMMENT

- | | | | | |
|-----|---|---|---|-------|
| 48. | Removal and/or decontamination of all contaminated structures, equipment, soil and all collected materials and wastes have been completed within 144 hours after termination of the session.
[Title 22, Cal. Code Regs., section 67450.4(f)] | — | — | _____ |
| 49. | A written report was submitted to the CUPA/ or DTSC (if no CUPA) within 15 days if an incident of noncompliance with these regulatory requirements occurred.
[Title 22, Cal. Code Regs., section 67450.4(I)] | — | — | _____ |

G. VARIANCES GRANTED BY DTSC: If yes, describe.

This report may identify conditions observed this date that are alleged to be violations of one or more sections of the California Health and Safety Code (HSC) or the California Code of Regulations, Title 22 (Title 22, Cal. Code Regs.) relating to the management of hazardous waste. The violations may be described in more detail on the attached note sheet.

Inspector(s):

Lead Inspector: _____

Other Inspector: _____

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Agency: _____

Agency: _____

Phone Number: _____

Phone Number: _____

Facility Representative:

Your signature acknowledges receipt of this report and does not imply agreement with the findings.

Signature: _____

Print Name: _____

Title: _____

Date: _____

HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY CERTIFICATION OF RETURN TO COMPLIANCE

For public agencies operating a household hazardous waste collection facility under PBR

In the matter of the Violation(s) cited on: _____

As identified in the Inspection report dated: _____

Conducted by: _____ (agency)

I certify under penalty of law that:

1. Respondent has corrected the violations specified in the notice of violation cited above.
2. I have personally examined any documentation attached to the certification to establish that the violations have been corrected.
3. Based on my examination of the attached documentation and inquiry of the individuals who prepared or obtained it, I believe that the information is true, accurate, and complete.
4. I am authorized to file this certification on behalf of the Respondent.
5. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Name (Print or Type)

Title

Signature

Date Signed

Public Agency Name

EPA ID Number